



GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT  
CENTRAL LABOUR INSTITUTE, MUMBAI  
(WORK ENVIRONMENT ENGINEERING DIVISION)

**03 days Training Programme on  
Occupational Safety and Health Audit  
(03-05, January 2024)**

**ABOUT DGFASLI**

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health (OSH) in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well-being of the persons at workplaces.

**ABOUT THE COURSE**

The Training Programme is very helpful to provide guidelines for verifying the existence and implementation of elements of occupational safety and health system. Moreover it is also required to ascertain the system's ability to achieve the defined safety objectives through establishing, planning, conducting and documenting of audits on occupational safety and health systems at workplace. It is sufficiently general in nature to permit it to be applicable or adaptable to different kinds of organizations. Each organization should develop its own specific procedures for implementing this standard and operational procedures, design guidance, audit programs and a host of other methods.

**OBJECTIVE**

The objective of this Workshop is to elaborate the concept of the OSH Audit which is carried out as per the requirement under IS 14489 and the various Legislative requirements such as the Factories Act, 1948 and the state Factories Rules, Environment (Protection) Act, 1986 and Rules made there under and other applicable Statutes. This programme aims to facilitate the delegates on the value system of Occupational Safety and Health Audit.

**COURSE HIGHLIGHT**

- Introduction to Safety
- Goal and Objectives of the OSH Audit
- Elements of IS 14489:2018
- Statutory Provisions
- Questionnaire of the OSH Audit
- Opening and Closing meeting
- Auditing Methodology
- Records to be examined
- Pre and Post Audit Activities
- Gather and Evaluate Audit data
- Audit Findings
- Preparation of Audit Report
- Follow up action
- Case Studies
- National Policy on Safety, Health & Environment at Workplace

**PARTICIPATION**

Safety Managers, Safety Officers, Safety Professionals and Engineers connected with Hazardous Factories, MAH Installations, Construction Site and Port.

**DATE AND TIMINGS**

Three days – **03-05 January 2024**  
from 1000 to 1700 hrs.

**VENUE**

Conference Room of Central Labour Institute,  
Main Building, Sion, Mumbai – 400 022

**REGISTRATION**

Interested candidates can send request for registration by sending email to the course coordinator at **email ID [gpv.krishna@dglasli.nic.in](mailto:gpv.krishna@dglasli.nic.in)**. After receiving provisional confirmation from the coordinator the applicant shall deposit the institution fee @ Rs 5000/- (Rs. Five Thousand only) per participant through **Demand Draft in favour of “CENTRAL LABOUR INSTITUTE” payable at Mumbai (or) through Bharatkosh portal (<https://bharatkosh.gov.in>)** and email the duly filled registration form along with Receipt of Bharatkosh Payment to the course coordinator on or before the **last date of registration 02 January 2024**  
**Fee payment procedure through BHARATKOSH:**

- Login to <https://bharatkosh.gov.in>
  - Quick Payment
  - Ministry: 021 Labour & Employment
  - Purpose: Other receipts under service and service fees
  - Pay & Account Office (PAO): 030263 - PAO (DGFASLI), Mumbai
  - DDO Code :230265 (Central Labour Institute, Mumbai)
- Remarks: OSH Audit **03-05 January 24**

**ACCOMMODATION:**

Limited accommodation available subjected availability

**Food and Refreshments**

Will be arranged on payment basis.

**NOMINATION**

Nomination may be sent to

**Course Coordinator:**

Mr. G.P. Vijaya Krishna, Director (ST/P)

Email: [gpv.krishna@dglasli.nic.in](mailto:gpv.krishna@dglasli.nic.in)

Work Environment Engineering Division

Central Labour Institute, Mumbai-400022

Mob No 9849995415

(Admission to the programme is subject to confirmation from this Institute.)

# **NOMINATION-CUM-REGISTRATION FORM**

**03 Days Training Programme on “Occupational Safety and Health Audit”  
(03-05, January 2024)**

AT

**CENTRAL LABOUR INSTITUTE, SION, MUMBAI – 400 022**

## **PARTICIPANT’S DETAILS**

Name (Block Letters) :

Designation :

Address for Communication :

Age :

Qualification :

Total Experience :

Mobile No. :

## **DETAILS OF SPONSORING ORGANIZATION**

Name & Address :

Telephone No. / Mobile No. :

E-mail :

Fax No. :

**PAYMENT DETAILS** : **Demand Draft number \_\_\_\_\_ dtd.**

**BELONGS TO: -** :

(GEN / SC / ST / OBC / PH / NER\*)

\*=North Eastern Region

**Last date of registration: 02-01-2024**

Signature