



## DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

### 03 DAYS TRAINING PROGRAMME ON “Safety & Health Awareness Programme for Members of Safety Committee” from 22.01.2024 to 24.01.2024 at REGIONAL LABOUR INSTITUTE KOLKATA

#### About DGFASLI & Regional Labour Institute, Kolkata

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health (OSH) in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at workplaces.

#### PROGRAMME PERSPECTIVE

Health and Safety Committee plays a vital role in any industry which provides a forum for consulting on health and safety management across a whole workforce by preventing the injuries and illnesses due to hazards by promoting the goal of ZERO INCIDENT PERFORMANCE through planning, promoting and implementing the safety & health policy. Safety is concerned with accident free service through identification, control and prevention of various hazards responsible for causing works related accidents and occupational diseases. Therefore a systematic and scientific integration of Health & Safety committee is very much essential in industries from economic, legal, social, corporate and national viewpoints..

#### Programme Highlights

- National policy on safety, health and environment at work place
- An introduction to Safety and Occupational Health
- Legal frame work – for ensuring Safety, Health and Environment
- Structure and functions of Safety Committee
- Effective implementation decisions taken by the committee
- Hazard identification, control and prevention
- Emergency planning & statutory requirement
- Occupational health hazard
- Overview of Industrial Hygiene
- Industrial Hygiene Lab and safety Center Visit

#### Participants

This programme is primarily designed for Executives/ Engineers /Supervisors/Workmen, SHE Officers, Plant Superintendents, Any Officer/ Official managing safety at work place working in Industries and Ports.

#### Nomination and Registration

Intended participants can express their interest by sending email to the programme coordinator mentioning Name (**English & Hindi**), Organization name & Location (**English & Hindi**), Age, Gender, Highest Educational Qualification, & Designation. Provisional confirmation will be sent to the selected participants by the programme coordinator only.

#### Participation Fee

**Rs 5000/-** (Rs. Five Thousand only) per participant

**Mode of Payment:** - Through Bharatkosh portal.

Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment

- ❖ Ministry: 021 Labour & Employment
- ❖ Purpose: Other receipts under service and service fees
- ❖ Pay & Account Office (PAO): 030263 - PAO (DGFASLI), Mumbai
- ❖ DDO Code : 130269 (Regional Labour Institute, Kolkata)
- ❖ Remarks: “03 days training programme on “Safety & Health Awareness Programme for Members of Safety Committee” from 22.01.2024 to 24.01.2024
- ❖ N.B: Intended participants are requested not to deposit institute fees unless confirmation received from the programme coordinator. Fees once submitted will not be refunded.

#### Accommodation, Food and Refreshment:

Limited number of non-family hostel accommodation is available on twin sharing basis in the Hostel of the institute at central government prescribed rate. Allotment will be made on “first come first served” basis. Arrangements of all food and refreshments are to be made by the participants themselves during the course.

**Training Mode & Time:** OFFLINE, 10 AM-5 PM

**Venue:** Regional Labour Institute, Kolkata-700089

#### Programme Coordinator

Harikesh Meena, Addl. Asst. Director (Safety)

Regional Labour Institute, Kolkata

Ph. No: 9123341506

Email: [rli.kolkata@dglasli.nic.in](mailto:rli.kolkata@dglasli.nic.in), [harikesh.meena@dglasli.nic.in](mailto:harikesh.meena@dglasli.nic.in)

Certificate of Participation will be issued



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### REGISTRATION FORM

Name of participant (In English & Hindi Both) \_\_\_\_\_

Gender: \_\_\_\_\_

Designation \_\_\_\_\_

Category (SC/ST/OBC/GEN/North east region) \_\_\_\_\_

Phone No \_\_\_\_\_

E mail address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Company Name & Location (In English & Hindi Both) \_\_\_\_\_

Name of contact person  
with phone no. \_\_\_\_\_

Whether Hostel Accommodation required : Yes/ No

Fees detail (As per Bharatkosh Receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

**Last Date of Enrollment: 18<sup>th</sup> Jan 2024.**