



भारत सरकार / GOVERNMENT OF INDIA
श्रम एवं रोजगार मंत्रालय / MINISTRY OF LABOUR & EMPLOYMENT
कारखानासलाहसेवाऔरश्रमसंस्थानमहानिदेशालय
DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES(DGFASLI)

क्षेत्रीय श्रम संस्थान / REGIONAL LABOUR INSTITUTE

१, सरदार पटेल मार्ग, अडयार, चेन्नई / No.1, Sardar Patel Road, Adyar, Chennai - 600 113.

दूरभाष/ Ph.: 044- 22301407, 22350737, 22355690 फ़ैक्स/ Email: rlichennai@dglasli.nic.in

No. RLIC / One month-CC/S&H/2023

Date 17.10.2023

Dear Sir,

The Regional labour Institute, Chennai is proposed to be conducting **One Month Certificate Course for supervisors to be employed in Hazardous Process Industries under section 41-C(b) of the Factories Act, 1948** from **1st to 31st December, 2023**.

This programme has been specially designed to suit the needs of the supervisors working in hazardous process industries. Section 41 C (b) of the Factories Act 1948, has imposed specific responsibility on the occupiers of hazardous process industries that **every occupier of the factory involving any hazardous process shall appoint persons who possess qualifications & experience in handling hazardous substances and are competent to supervise such handling within the factory**. After this course, the participants will be able to discuss, identify hazards and their control measures which will significantly result in risk reduction.

Keeping in view, the importance of the subject and needs of industry, **One month Specialized Certificate Course** is being conducted at **Regional Labour Institute, Chennai**. The brochure containing the programme highlights and administrative details along with the Proforma of application form is enclosed for reference and the same is also available on DGFASLI's website "www.dglasli.gov.in".

It is requested to kindly send your nominations to the undersigned **on or before 20th November, 2023**.

Yours faithfully,

Sd/-
(TANOJ CHANDAN)
DIRECTOR (SAFETY) &
HEAD OF OFFICE

Encl: As Above.



GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
REGIONAL LABOUR INSTITUTE, CHENNAI
(DIRECTORATE GENERAL FACTORY ADVICE SERVICE & LABOUR INSTITUTES)
Phone: 044- 22301407, 22350737

Prospectus for One Month Certificate Course for supervisors to be employed in Hazardous Process Industries under section 41-C(b) of the Factories Act, 1948 from 1st to 31st December, 2023.

THE COURSE PERSPECTIVE:

Section 41C(b) of the Factories Act 1948, has imposed specific responsibilities on the occupier in relation to hazardous processes which states that every occupier of a factory involving any hazardous process shall appoint persons who possess qualifications & experience in handling hazardous substances and are competent to supervise such handling within the factory.

Realizing the needs of supervisory personnel as above, this one month specialized certificate course is being conducted at Regional Labour Institute, Chennai, to provide an opportunity to gain insight of safe systems & procedures. After this course, the participants will be able to discuss, identify and control the hazards which will result into great degree of risk reduction.

METHODOLOGY & COURSE CONTENTS:

Training techniques to be used during the course will be lectures, discussions, case studies, laboratory exercises, relevant film shows & factory visits. **The participants will be required to visit a factory (their own or other) and to prepare a report on Factory Visit as a requirement under the syllabus. At the end of the course, the participants will be required to undergo an objective type written examination on the topics given below.** Certificates will be awarded to the successful candidates.

- Statutory Provisions & National Policy on Safety, Health & Environment at Workplace
- Basic Principles of Accident Prevention
- Techniques of Identification of Hazards and Risk Management
- Prevention and Control Techniques
- Chemical Hazards & Specific Control Measures
- Fire & Explosion Hazards
- Health Hazards due to chemical exposures
- Chemical Emergency Procedures
- Counseling and motivating for safety & health
- Others (Safety Audit, OHSAS, Environmental Management Systems, Communication skills for Safety & Health at Work, Behavioral & Physiological aspects of safety, Total safety Culture, Resilience Engineering)

DATES & TIMINGS:

The course will be conducted **from 1st to 31st December, 2023.** The teaching hours at the Institute will be from **10 a.m. to 5 p.m.** on working days

FACULTY:

The faculty consist of experts from various disciplines of the Institute, specialists from Industries, different Institutions & Government departments.

QUALIFICATIONS FOR ADMISSION:

- (i) A Bachelor's degree with chemistry or Diploma in any branch of Engineering or Technology with not less than 5 years experience. OR
- (ii) A postgraduate degree in chemistry or a Bachelors Degree in any branch of Engineering or Technology with not less than two years experience.

NOTE: The experience stipulated above shall be in process, operation or maintenance in Chemical Industry/ Hazardous process as per Section 2 c (b) of the Factories Act, 1948.

FEE & OTHER EXPENSES:

- (1) Institution Fee: **Rs. 7500/-** for the entire course (Fee once paid is not refundable)

The fee is payable immediately on being offered the admission & before joining the course by a **crossed demand draft** drawn in favour of the **“Director In-charge, Regional Labour Institute, Chennai-113”** payable at Chennai.

- (2) The expenses for the visit to the factories will be borne by the respective sponsoring organizations.

VENUE: REGIONAL LABOUR INSTITUTE, ADYAR, CHENNAI – 600113.

HOSTEL ACCOMMODATION:

Limited non-family accommodation is available at the Institute's hostel @ Rs. 100/- per day per participant. Lodging charges are payable in cash, in advance, for the entire period of stay. **Those who are willing to avail hostel accommodation, they should indicate the same in the nomination form.** It will be made available on first-come-first served basis. The programme is non-residential staying in the hostel is optional and not compulsory. **Hostel facility cannot be extended without confirmation in writing from Regional Labour Institute authorities.**

NOMINATIONS & LAST DATE:

Nomination(s) in the **prescribed Proforma**, along with the Institute Fee of **Rs.7500/- per participant**, in the form of demand draft drawn in favour of **“Director-In-charge, Regional Labour Institute” payable at Chennai**, may be sent to:-

The Director In-charge, Regional Labour Institute, Chennai-600 113.

(Phone : 044-2235 0737, 2950 5690, 2230 1407, Email : rlichennai@dqfasli.nic.in so as to reach on or before 20th November, 2023.

Application should be accompanied with attested copies of certificates & mark sheets of qualifying examinations and of experience certificates from employers for the qualifying period and should be duly forwarded by the sponsoring organization. **The above testimonials in original will have to be produced by the candidates at the time of admission failing which admission shall not be granted.** The decision of the institute will be final, in respect of the selection of the candidates.

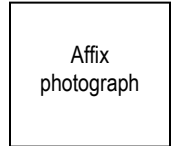
GOVERNMENT OF INDIA
 MINISTRY OF LABOUR & EMPLOYEMENT
REGIONAL LABOUR INSTITUTE, CHENNAI
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P R O F O R M A

Application form for admission to One Month Certificate Course for supervisors to be employed in Hazardous Process Industries under section 41-C(b) of the Factories Act, 1948

1. Name (In English, Capital letters):-----

(InHindi):-----Male/

Female:-----



2. Date of Birth :-----

3. Individual's address for correspondence with contact Phone No./e-mail:-----

5. Name & address of the sponsoring organization :-----

6. Whether hostel accommodation is required or not: Yes / No (Tick the option)

7. Educational qualifications (**attach attested copies of certificate & mark sheet of the qualifying examination only**)

Examination	Institution	Board / University	Year of passing	% of marks	Division

8. Experience (**attach attested copies of certificates from employers for qualifying experiences only**)

Name of the organization	Duration		Nature of experience
	From	To	

I hereby certify that the information given above is true to the best of my knowledge and belief.

Date&Place:

Applicant's signature

Certificate from sponsoring authority

Shri.....Designation..... is hereby sponsored to attend the above Certificate Course.

Date:

Phone No. :

(Admission to the course will be subject to the production of original certificates w.r.t. minimum required qualification & experience)

Signature & Designation of sponsoring authority **with office seal**