



# DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

**Three Days training program on 'Occupational Safety & Health in Small & Medium Scale Industries- Challenges & Issues' on 11<sup>th</sup> to 13<sup>th</sup> October 2023.**

## About DGFASLI & Regional Labour Institute, Shillong

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places.

The Regional Labour Institute, Shillong is established with the objective of providing technical services for improvement of Safety, health and well- being of workers employed in factories and other industries of NER.

## Background

Industries which are involving in various manufacturing process had number of hazards and having potential for injuries and accident, during manufacturing process, maintenance, handling works. Awareness in such industries will give the more impact for creation of safety culture for reduction of incidents and better control of hazards. But, inadequate training, lack of experience, and failure to recognize potential hazards could result in injuries or death. Effective controls protect workers from workplace hazards; help avoid injuries, illnesses, and incidents; minimize or eliminate safety and health risks; and help employers provide workers with safe and healthful working conditions. Working in industry become safe, when workforce will understand the various accident prevention methods with statutory provision.

Therefore, Regional Labour Institute, Shillong under DGFASLI is providing three days training programme for Intended participants to learn at Shillong.

## Programme Highlights

- ❖ Introduction of various hazards and risk in industries.
- ❖ Provision under various Safety Statutes for manufacture and construction industry with record keeping.
- ❖ Awareness of Safety & Health at workplace.
- ❖ Methods of precautions for incident.
- ❖ Accident Reporting and investigation with improvement of workers participation in OSH.
- ❖ Techniques for accident prevention and case studies.
- ❖ Role of Safety Committee members and their work.
- ❖ National Policy on SHE at workplace.

## Participants

This programme is designed for all workforces including Worker, Supervisor, foreman, Executives, Safety Officer, Managers, Safety Committee members, industrial hygienist, environment specialist, health specialist and others safety professional in manufacturing/ construction industry which are MSMEs. Only 50 participants will be accepted on 'first come first serve basis' to ensure quality learning.

## Nomination and Registration

Intended participants can express their interest by sending email to the course coordinator mentioning Name, Age, Gender, Highest Educational Qualification, Designation and Organization. Provisional confirmation will be sent to the selected participants by the training coordinator only. The, participants will have to deposit the institution fee @ Rs 5000/- (Rs Five Thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) and email the duly filled registration form along with Receipt of Bharatkosh Payment. Fees once submitted will not be refunded/ adjusted. Details for making online payment:

- Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment
- Ministry: 021 Labour & Employment
- Purpose: Other receipts under service and service fees
- PAO Code: 030263 - PAO (DGFASLI), Mumbai
- DDO Code : 130269 ADMINISTRATIVE OFFICER, REGIONAL LABOUR INSTITUTE, KOLKATA
- Remarks: "OSH Training" on 11.10.2023.

## Confirmation and Online Invitation Link

After verifying the credentials, final confirmation of participation will be sent by the training coordinator to the selected participants well in advance.

## Training Coordinator

Shri. Ashish Jambhe, Assistant Director (Safety)  
Regional Labour Institute, Shillong  
Ph. No: 9324243140

Email: [rli-shillong@dglasli.nic.in](mailto:rli-shillong@dglasli.nic.in), [avj@dglasli.nic.in](mailto:avj@dglasli.nic.in)

**(Note- Registration closes 48 hrs before the commencement of training programme. After confirmation by program coordinator, nominee shall deposit participation fees. Fees once submitted will not be refunded.)**

**Certificate will issue for all those who register and attend.**



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## REGISTRATION FORM

Name of participant \_\_\_\_\_

Designation \_\_\_\_\_

Category \_\_\_\_\_

Phone No \_\_\_\_\_

E mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company name & address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of contact person  
with phone no. \_\_\_\_\_

Fee details ( As per Bharatkosh receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

**(Note- Registration closes 48 hrs before the commencement of training programme)**