

DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

Three Days Training Programme on “Work Permit System at workplace”

(20th – 22nd November, 2023)

About DGFASLI & Regional Labour Institute, Kanpur

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating National policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places. Regional Labour Institute, Kanpur is one of the oldest institutes in India under DGFASLI, Govt. of India, for teaching, training and consultancy in the field of occupational safety and health. It has been functioning since 1963.

Background

In factories and in workplaces wherein incidents do occur, human factors such as shortfall in use of proper equipments, deviation from Standard Operating Procedures, lack of Supervision and unauthorised person(s) performing the tasks are often the causes. Work Permit System is the Management tool and a key for effectively addressing the above said causes. The "permit-to-work" provides for exactly what work is to be done alongwith when, where, by whom and under whose supervision. As it involves technical inputs, the Work Permit System needs special attention and it should be designed and implemented with due care. Keeping these in mind this programme is conceptualized for the benefit of occupiers of the factories.

Programme Highlights

- National Policy on Safety, Health and Environment at Work Place
- Principles of Work Permit system
- Types of Work Permit Systems
- Design of Work Permit Systems
- Implementation of Work Permit Systems
- Development of different Work Permit Systems

Participants

- This programme is primarily designed for Supervisors, Safety Officers, Managers, Sr.Managers, etc. employed in manufacturing, docks and construction works.

Nomination and Registration

Intended participants can express their interest by sending email to the programme coordinator mentioning Name (**English & Hindi**), Organization name & Location (**English & Hindi**), Age, Gender, Highest Educational Qualification, & Designation. Provisional confirmation will be sent to the selected participants by the programme coordinator after which only the participants will have to deposit the institute fee @ **Rs 5,000/- (Rs. Five Thousand only)** per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) and email the duly filled in registration form along with Receipt of Bharatkosh Payment.

Details for making online payment:

Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment
Ministry: 021 Labour & Employment

Purpose: Other receipts under service and service fees

PAO Code: 030263 - PAO (DGFASLI), Mumbai

DDO Code: 130270 ADMINISTRATIVE OFFICER, REGIONAL
LABOUR INSTITUTE, SARVODAYA NAGAR, KANPUR

Remarks: **Work Permit Systems.**

N.B: Intended participants are requested not to deposit institute fees unless confirmation received from the programme coordinator. Fees once submitted will not be refunded.

Accommodation, Food and Refreshment: Limited number of non-family hostel accommodation is available on twin sharing basis in the Hostel of the institute at central government prescribed rate. Allotment will be made on "first come first served" basis. Arrangements of food and refreshments are to be made by the participants themselves during the course. All necessary assistance will be provided by the Institute.

Training Mode: **OFFLINE**

Venue: Regional Labour Institute, Kanpur, UP, 208005

Training Coordinator

Varadharajan. N, Deputy Director (Safety),

Regional Labour Institute, Kanpur

Ph. No: 0512-2212502, 0512-2218745

Email: n.varadharajan@dglasli.nic.in and rli-kanpur@dglasli.nic.in

Mobile: 9962695659

Certificate will be issued to Participants on successful completion of the Training



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REGISTRATION FORM

Name of participant (In English & Hindi Both) _____

Gender: _____

Designation _____

Category (SC/ST/OBC/GEN) _____

Phone No _____

E mail address _____

Experience in years _____

Company Name & Location (In English & Hindi Both) _____

Name of contact person
with phone no. _____

Fee details (As per Bharatkosh Receipt) _____

Place: _____

Date: _____

(Signature of Participant)

Registration Closes 72 hrs. before the commencement of the programme.