



सत्यमेव जयते



## DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

### Three Days Training Programme on “Occupational Safety & Health Audit – IS 14489:2018” 12<sup>th</sup> - 14<sup>th</sup> June, 2023 REGIONAL LABOUR INSTITUTE KANPUR

#### About DGFASLI & Regional Labour Institute, Kanpur

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places. Regional Labour Institute, Kanpur is one of the oldest institutes in India under DGFASLI, Govt. of India, for teaching, training and consultancy in the field of occupational safety and health. It has been functioning since 1963.

#### Background

It is the prime duty of every occupier to provide Safety, Health and Welfare to their Employees at workplace. To ensure this, they have to monitor safety performance of an organization on consistent manner in line with various legislations, standards, codes, SOP, etc. As per the PDCA, the Safe Workplace has to be monitored on a continual basis for which internal Safety Audit is essential. Beside from these as a part for a statutory compliance also, Safety Audit is essential to be conducted at least once in a year by a team of safety experts.. This training programme on 'Safety Audit' is designed to equip the delegates to understand the techniques of external as well as internal safety audit to enable them to implement measures for improving the working conditions in the factory/ port/ construction sector and better compliance with legislative requirements.

#### Programme Highlights

Participants will be able to understand;

- An overview of necessity of Safety Audit & legal requirements for Safety Audit and its compliances
- IS 14489 for Safety & Health Audit
- Technique for conducting safety audit & report writing

#### Participants

This programme is primarily designed for Executives, Professionals, Sr. Managers, Managers, Safety Officers, Technical Officers, Supervisors, etc. employed in Manufacturing, Port and construction sector. . Anyone interested in the above programme may also join.

#### Nomination and Registration

Intended participants can express their interest by sending email to the programme coordinator mentioning Name (**English & Hindi**), Organization name & Location (**English & Hindi**), Age, Gender, Highest Educational Qualification, & Designation. Provisional confirmation will be sent to the selected participants by the programme coordinator only. Then, participants will have to deposit the institution fee @ **Rs 5000/-** (Rs. Five Thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) and email the duly filled registration form along with Receipt of Bharatkosh Payment.

Details for making online payment:

Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment

Ministry: 021 Labour & Employment

Purpose: Other receipts under service and service fees

PAO Code: 030263 - PAO (DGFASLI), Mumbai

DDO Code: 130270 ADMINISTRATIVE OFFICER, REGIONAL LABOUR INSTITUTE, SARVODAYA NAGAR, KANPUR

Remarks: **Safety Audit**

**N.B: Intended participants are requested not to deposit institute fees unless confirmation received from the programme coordinator. Fees once submitted will not be refunded.**

#### Accommodation, Food and Refreshment:

Limited number of non-family hostel accommodation is available on twin sharing basis in the Executive Hostel of the institute at central government prescribed rate. Allotment will be made on "first come first served" basis. Arrangements of all food and refreshments are to be made by the participants themselves during the course.

**All necessary assistance will be provided by the institute.**

**Training Mode: OFFLINE**

**Venue: Regional Labour Institute, Kanpur, UP, 208005**

#### Programme Coordinator

Varadharajan. N, Deputy Director (Safety)

Regional Labour Institute, Kanpur

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REGIONAL LABOUR INSTITUTE  
KANPUR

### REGISTRATION FORM

Name of participant (In English & Hindi Both) \_\_\_\_\_

Gender: \_\_\_\_\_

Designation \_\_\_\_\_

Category (SC/ST/OBC/GEN) \_\_\_\_\_

Phone No \_\_\_\_\_

E mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company Name & Location (In English & Hindi Both) \_\_\_\_\_

Name of contact person  
with phone no. \_\_\_\_\_

Fees detail (As per Bharatkosh Receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

**Registration Closes 72 hrs. before the commencement of the programme.**