



## DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

### 03 DAYS TRAINING PROGRAMME ON “Safety & Health Awareness for Members of Safety committee” 08.03.2023 to 10.03.2023 at REGIONAL LABOUR INSTITUTE KOLKATA

#### About DGFASLI & Regional Labour Institute, Kolkata

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places. Regional Labour Institute, Kolkata is one of the oldest institutes in India under DGFASLI, Govt. of India, for training and consultancy in the field of occupational safety and health.

#### PROGRAMME PERSPECTIVE

Safety Committee plays a vital role in any industry and Safety Committee Meeting provides a forum for consulting on health and safety management issues of whole workforce. Therefore, it is imperative that the Safety Committee members should know the different hazards, latest risk mitigation methodology and different acceptable level of workers' exposure from different industrial hazards. This programme aims to equip participants with a knowledge and understanding of the role and functions of safety committee, Legal requirements concerned with Safety, Health & Environment, Techniques of Hazard Identification, Accident/Incident Investigations, Safety and Health Planning etc. thereby making safety committee more effective in preventing the workplace injuries and illness..

#### Programme Highlights

- National Policy on Safety Health and Environment at Workplace
- Structure and functions of Safety Committee
- An introduction to Occupational Safety and Health
- Overview of Industrial Hygiene
- OSH Legal frame work
- Hazard identification, Risk assessment and control
- Accident reporting, Investigation and Analysis
- Emergency planning and preparedness
- Industrial Hygiene Lab and safety Center Visit

#### Participants

This programme is primarily designed for Executives/ Engineers /Supervisors/Workmen, SHE Officers, Plant Superintendents, Any Officer/ Official managing safety at work place working in Industries and Ports. Anyone interested in the above training programme may also join.

#### Nomination and Registration

Intended participants can express their interest by sending email to the programme coordinator mentioning Name (**English & Hindi**), Organization name & Location (**English & Hindi**), Age, Gender, Highest Educational Qualification, & Designation. Provisional confirmation will be sent to the selected participants by the programme coordinator only..

#### Participation Fee

**Rs 5000/-** (Rs. Five Thousand only) per participant

**Mode of Payment :-** Through Bharatkosh portal.

Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment

- ❖ Ministry: 021 Labour & Employment
- ❖ Purpose: Other receipts under service and service fees
- ❖ Pay & Account Office (PAO): 030263 - PAO (DGFASLI), Mumbai
- ❖ DDO Code : 130269 (Regional Labour Institute, Kolkata)
- ❖ Remarks: “3 Days training programme on Safety & Health Awareness for Members of safety committee”
- ❖ N.B: Intended participants are requested not to deposit institute fees unless confirmation received from the programme coordinator. Fees once submitted will not be refunded.

#### Accommodation, Food and Refreshment:

Limited number of non-family hostel accommodation is available on twin sharing basis in the Hostel of the institute at central government prescribed rate. Allotment will be made on “first come first served” basis. Arrangements of all food and refreshments are to be made by the participants themselves during the course.

**Training Mode & Time: OFFLINE, 10 AM-5 PM**

**Venue: Regional Labour Institute, Kolkata-700089**

#### Programme Coordinator

Harikesh Meena, Addl. Asst. Director (Safety)

Regional Labour Institute, Kolkata

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Email: [rli.kolkata@dglasli.nic.in](mailto:rli.kolkata@dglasli.nic.in), [harikesh.meena@dglasli.nic.in](mailto:harikesh.meena@dglasli.nic.in)

Certificate of Participation will be issued



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### REGISTRATION FORM

Name of participant (In English & Hindi Both) \_\_\_\_\_

Gender: \_\_\_\_\_

Designation \_\_\_\_\_

Category (SC/ST/OBC/GEN/North east region) \_\_\_\_\_

Phone No \_\_\_\_\_

E mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company Name & Location (In English & Hindi Both) \_\_\_\_\_

Name of contact person  
with phone no. \_\_\_\_\_

Fees detail (As per Bharatkosh Receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

**Last Date of Enrollment: 1<sup>st</sup> March 2023.**