



**REGIONAL LABOUR INSTITUTE, FARIDABAD**  
**DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES**  
Ministry of Labour and Employment, Government of India

**TRAINING PROGRAMME FOR SAFETY OFFICERS**  
**09<sup>th</sup> – 13<sup>th</sup> January, 2023**

**About DGFASLI & RLI, Faridabad**

We are the DGFASLI an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. The Regional Labour Institute at Faridabad is a subordinate office under the DGFASLI and undertakes training programs, professional programs, consultancy audits, surveys and studies for promotion of occupational safety and health in factories in the northern part of the country.

**Background**

Management of safety and health of workers in industries are vital to the well being of the society and progress of economy. The Factories Act, 1948 as amended by the amending Act of 1976, inter-alia provides for appointment of safety officers in factories. The role and functions of safety officers in industries involves assisting the industry managements for improving the safety and health system in factories thereby reduction in injuries and increase in profitability. The economic progress and well-being of the industries largely depends on efficient functioning of the safety organisation involving safety officers in industries.

**Programme Preamble**

This program intends to benefit the safety officers working in factories, docks and construction sites in efficient management of safety and health at workplace through the application of various safety and health management techniques.

**Programme Highlights**

- Basic elements of safety management system
- Hazard identification and risk assessment
- Accident prevention
- Understanding the role of Safety Professionals in industries
- Legal requirement of effective management of safety and health at workplace

**Participants**

This training is being organized for safety officers engaged in factories/construction/ports. The number of participants to be enrolled for this course will be up to 30 only on first come first serve basis.

**Certificate for all those who register and attend**



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**Nomination**

Interested candidates can register by sending their details as per the registration form (excluding fees) by email to the course coordinator. After confirmation of the programme by coordinator only, nominee will deposit fee @Rs.10,000/- (ten thousand only) per participant through Bharatkosh portal (<http://bharatkosh.gov.in>) using following steps and forward the completed registration form alongwith the Bharatkosh receipt to the course coordinator. Fees once submitted will not be refunded/ adjusted.

- ❖ Login to <https://bharatkosh.gov.in>
- ❖ Quick payment
- ❖ Ministry: 021 Labour & Employment
- ❖ Purpose: Training and services fees
- ❖ Pay & Account Office (PAO): PAO CLC, NEW DELHI
- ❖ DDO Code: 202195 (Regional Labour Institute, Faridabad)
- ❖ Remarks: Half day online training programme on 'REFRESHER COURSE FOR SAFETY OFFICERS' (Note: Bharatkosh receipts without the aforesaid remarks will not be considered for confirmation).

**Hostel Accommodation**

Limited non-family sharing accommodation in the institute hostel is available for lodging outstation participants at a nominal charge of Rs.50/- per head per day on first-come-first served basis subject to the availability. (Candidates shall come with alternative arrangements for their stay, as hostel accommodation may not be provided to all participants due to limited availability.) Names of the participants desirous of availing hostel facilities should be indicated in the nomination letter.

**Training Coordinator**

Shri Sumit Roy, Director (Safety)  
Regional Labour Institute  
Sector-47, Faridabad-121 010  
Phone: 0129-2468033  
Email: [sr@dgfasli.nic.in/](mailto:sr@dgfasli.nic.in)  
[rlifaridabad@dgfasli.nic.in](mailto:rlifaridabad@dgfasli.nic.in)

**Registration**

After verifying the credentials, final confirmation of participation will be sent by the training coordinator and candidates will be required to pay the training fees on Bharatkosh portal.



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**REGISTRATION FORM**

Name of participant \_\_\_\_\_

Designation \_\_\_\_\_

Category \_\_\_\_\_

Phone No \_\_\_\_\_

E mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company name & address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of contact person  
with phone no. \_\_\_\_\_

Fee details (As per Bharatkosh receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

**Registration closes 5 days before the commencement of training programme**