



DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

**03 DAYS TRAINING PROGRAMME ON
“Accident Reporting, Investigation & Analysis”
16.11.2022 to 18.11.2022 at REGIONAL LABOUR INSTITUTE KOLKATA**

About DGFASLI & Regional Labour Institute, Kolkata

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places. Regional Labour Institute, Kolkata is one of the oldest institutes in India under DGFASLI, Govt. of India, for training and consultancy in the field of occupational safety and health.

PROGRAMME PERSPECTIVE

No worker should sacrifice his or her life for livelihood. In the present day competitive world, Industries would like to have more profit and higher productivity with good quality at low cost for their survival and growth. In order to achieve above objective, Industries shall be equipped with accident investigation and reporting system to find out root causes of accidents and fulfillment of statutory provision. Finding the causes of an accident and taking steps to control or eliminate it can help prevent similar accidents from happening in the future. So, in depth knowledge and understanding of Accident Reporting & Investigation is essential for accident free environment of the workers at workplace. Therefore, Regional Labour Institute, Kolkata under DGFASLI Mumbai is providing a training platform for the intended participants.

Programme Highlights

- ❖ Classification of Accidents
- ❖ Statutory provisions related to Accident reporting
- ❖ Costing of Accident
- ❖ Causation and Prevention of accidents
- ❖ Accident Investigation Techniques
- ❖ Accident Reporting and Documentation
- ❖ Industrial Hygiene Lab and safety Center Visit

Participants

This programme is primarily designed for Executives/ Engineers /Supervisors/Workmen, SHE Officers, Plant Superintendents, Any Officer/ Official managing safety at work place working in Industries and Ports. Anyone interested in the above training programme may also join.

Nomination and Registration

Intended participants can express their interest by sending email to the programme coordinator mentioning Name (**English & Hindi**), Organization name & Location (**English & Hindi**), Age, Gender, Highest Educational Qualification, & Designation. Provisional confirmation will be sent to the selected participants by the programme coordinator only..

Participation Fee

Rs 5000/- (Rs. Five Thousand only) per participant
Mode of Payment :- Through Bharatkosh portal.

Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment

- ❖ Ministry: 021 Labour & Employment
- ❖ Purpose: Other receipts under service and service fees
- ❖ Pay & Account Office (PAO): 030263 - PAO (DGFASLI), Mumbai
- ❖ DDO Code : 130269 (Regional Labour Institute, Kolkata)
- ❖ Remarks: “Accident Reporting, Investigation & Analysis “

❖ **N.B: Intended participants are requested not to deposit institute fees unless confirmation received from the programme coordinator. Fees once submitted will not be refunded.**

Accommodation, Food and Refreshment:

Limited number of non-family hostel accommodation is available on twin sharing basis in the Hostel of the institute at central government prescribed rate. Allotment will be made on “first come first served” basis. Arrangements of all food and refreshments are to be made by the participants themselves during the course. **All necessary assistance will be provided by the Institute.**

Training Mode & Time: OFFLINE, 10 AM-5 PM

Venue: Regional Labour Institute, Kolkata-700089

Programme Coordinator

Harikesh Meena, Addl. Asst. Director (Safety)
Regional Labour Institute, Kolkata
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Email: rli.kolkata@dglasli.nic.in, harikesh.meena@dglasli.nic.in

Certificate of Participation will be issued



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REGISTRATION FORM

Name of participant (In English & Hindi Both) _____

Gender: _____

Designation _____

Category (SC/ST/OBC/GEN/North east region) _____

Phone No _____

E mail address _____

Experience in years _____

Company Name & Location (In English & Hindi Both) _____

Name of contact person
with phone no. _____

Fees detail (As per Bharatkosh Receipt) _____

Place: _____

Date: _____

(Signature of Participant)

Last Date of Enrollment: 14th November 2022.