



DIRECTORATE GENERAL FACTORY ADVISE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

**Half a day Online Training Programme on
“Manual and Mechanical handling of materials at workplace”
31st May, 2022 (10.00 - 13.00 hrs)**

About DGFASLI

We are the DGFASLI an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places.

Background

Many injuries can occur from improperly handling and storage of the materials at workplaces. Working people should aware about the result of unsafe and improper handling and storage of raw materials, tools, equipments, gases, chemical. Proper work practices, equipment, and controls can help to reduce workplace accidents involving the moving, handling, and storing of materials.

Regional Labour Institute, Kolkata DGFASLI is providing online training platform for Intended participants to learn from their own place using mobile phone/laptop/desktop (with webcam, microphone & speaker) in view of COVID-19 pandemic situation/preventive measures.

Programme Highlights

- ❖ Provision under The Factories Act, 1948 in industries
- ❖ Awareness of Safety & Health at workplace
- ❖ Manual and Mechanical handling methods.
- ❖ Health aspects in material handling.
- ❖ Safety pre-caution around materials.
- ❖ Work practices to reduce injuries.
- ❖ Control of unsafe and improper handling and storage

Participants

This programme is designed for Safety Officers, Engineers and Executives engaged in factories/construction/ports etc. Only 50 participants will be accepted on 'first come first serve basis to ensure quality

Nomination

Interested candidates can register by depositing institution fee @ Rs 1000/- (Rs One Thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) using following steps and forward the duly filled registration form alongwith the Bharatkosh receipt to the course coordinator through email. The Fees once submitted will not be refunded/ adjusted.

- ❖ Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment
- ❖ Ministry: 021 Labour & Employment
- ❖ Purpose: Other receipts under service and service fees
- ❖ Pay & Account Office (PAO): 030263 - PAO (DGFASLI), Mumbai
- ❖ DDO Code : 130269 (Regional Labour Institute, Kolkata)
- ❖ Remarks: **“Manual and Mechanical handling of materials at workplace”**

Training Director

Tanoj Chandan, Director (S)
Regional Labour Institute,
Kolkata

Training Coordinator

Harikesh Meena,
Addl.Asstt.Director
Regional Labour Institute,
Kolkata

Mobile: - 9123341506

E-mail: ri.kolkata@dglasli.nic.in, harikesh.meena@dglasli.nic.in

Registration

After verifying the credentials, final confirmation of participation will be sent by the training coordinator & WEBEX Invitation link will be sent to the participant by e-mail as provided by them in their nomination form). Duly filled registration form should reach to this office before 48 hrs of commencement)

E-Certificate will be issued for all those who register and attend the programme



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REGISTRATION FORM

(All the details must be filled in capital letters only)

Name of participant _____

Designation _____

Category _____

Phone No _____

E mail address _____

Experience in years _____

Company name & address _____

Name of contact person
with phone no. _____

Feederails(As per Bharatkosh receipt) _____

Place: _____

Date: _____

(Signature of Participant)