



# DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

**Half a day Online Training Program on  
“Permit to work and Lock out/ Tag out”  
10th May 2022 (10.00 - 13.00 hrs.)**

## About DGFASLI & RLI Chennai

Directorate General of Factory Advise Service & Labour Institute is an attached office of the Ministry of Labour & Employment, Government of India. This office serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well-being of the persons at work places.

The Regional Labour Institute, Chennai, one of the Subordinate Offices of DGFASLI, has been rendering technical assistance and services in the field of Occupational Health, Safety and Environment in the Southern Region. RLI Chennai also organizes training programs, conduct courses on OSH.

## Background

A Permit to work system ensures that formal validation and authority is given when hazardous work is to be undertaken. It ensures that all components of a safe system of work are established before high risk work commences, thereby controlling and reducing risk to individuals and the organization. Lockout/Tagout is a safety procedure critical for the service and maintenance of machinery or electrical systems in cases where employees could be hurt by the unexpected start up, or energization of the equipment. It applies to all energy sources including mechanical, hydraulic, pneumatic, chemical, thermal, and even gravity. An effective Lockout/Tagout program can help protect workers by ensuring that machines and circuits are properly shut off (or de-energized) and not turned on(energized) again until the work is completed.

## Program Highlights

- ❖ Workplace activities requiring LOTO & PTW.
- ❖ Elements and checklist for effective implementation of PTW system.
- ❖ Elements of effective LOTO Procedure.

## Participants

Safety professionals, supervisors, Safety Committee Members, OSH representatives and workers. Only 50 participants will be accepted on ‘first come first serve basis’ to ensure quality learning.

## Nomination

Interested candidates can register by sending email to the course coordinator. After confirmation of the program by coordinator only, nominee will deposit institution fee @ Rs 1000/- (Rs One Thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) using following steps. Fees once submitted will not be refunded/ adjusted.

- ❖ Login to <https://bharatkosh.gov.in>
- ❖ Quick Payment
- ❖ Ministry: 021 Labour & Employment
- ❖ Purpose: services and services fees
- ❖ Pay & Account Office (PAO): 030461 – PAO, DGE&T II, Chennai
- ❖ DDO Code : 230475 (Regional Labour Institute)
- ❖ Remarks: “Work permit System and LOTO”

## Training Coordinator

Shri. G.P. Nijalingappa, Director(safety)  
Regional Labour Institute, Chennai  
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[ramesh.rawat28@dglasli.nic.in](mailto:ramesh.rawat28@dglasli.nic.in)

## Confirmation and Online Invitation Link

After verifying the credentials, final confirmation of participation will be sent by the training coordinator and invitation link to join the program will be sent to the selected participants well in advance.

**E-Certificate will be issued for all those who register and attend the Programme**



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### REGISTRATION FORM

Name of participant \_\_\_\_\_

Designation \_\_\_\_\_

Category \_\_\_\_\_

Phone No \_\_\_\_\_

E mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company name & address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of contact person  
with phone no. \_\_\_\_\_

Fee details (As per Bharatkosh receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

**Registration closes 48 hrs.before the commencement of training program**