



DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

HALF A DAY TRAINING PROGRAMME ON “ENHANCING SAFETY THROUGH EFFECTIVE LEADERSHIP AND COMMUNICATION” 28th APRIL, 2022 (1000 - 1300 Hrs.)

About DGFASLI

We are the DGFASLI an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places.

Background

Good communication and effective leadership matter a lot at work because few jobs are monotonous in nature. Poor communication leads to errors, failure and sometimes results into major accidents. Effective leadership & communication helps in preventing these errors. Confusing instructions and unclear guidelines are bad for everyone.

A good leader is able to bring out the best abilities in his/her team members and motivate them to work together in achieving a shared goal. A good leader is also organized and keeps the team on track and focused to avoid delays. If workers understand their duties and responsibilities, everything flows more smoothly.

Programme Highlights

- Basics of Accident Prevention at workplace.
- Communication techniques for S & H
- Advantages of good leadership

Participants

Supervisors, middle management employees & Worker's representatives working in various industrial units. Only 50 participants will be accepted on 'first come first serve basis' to ensure quality learning.

Mode of Programme

Programme will be conducted in Hindi/ English Language.

Nomination

Interested candidates can register by sending their details as per the registration form (excluding fees) by email to the course coordinator. After confirmation of the programme by coordinator only, nominee will deposit fee @Rs. 1000/- (One Thousand only) per participant through Bharatkosh portal (<http://bharatkosh.gov.in>) using following steps and forward the completed registration form alongwith the Bharatkosh receipt to the course co-ordinator. Fees once submitted will not be refunded/adjusted.

- ❖ Login to <https://bharatkosh.gov.in>
- ❖ Quick payment
- ❖ Ministry: 021 Labour & Employment
- ❖ Purpose: Training and services fees
- ❖ Pay & Account Office (PAO): PAO CLC, NEW DELHI
- ❖ DDO Code: 202195 (Regional Labour Institute, Faridabad)

Remarks: Effective Leadership & Communication
(Note: Bharatkosh receipts without the aforesaid remarks will not be considered for confirmation).

Training Coordinator

Karunesh Srivastava, Asstt. Director(S)
Regional Labour Institute
Sector-47, Faridabad-121 010
Phone: 0129-2468217/8318146858
Email: rlifaridabad@dglasli.nic.in /
cli-training@dglasli.nic.in &
kas@dglasli.nic.in

Registration

After verifying the credentials, final confirmation of participation will be sent by the training coordinator and invitation link to join the programme will be sent to the selected participants well in advance. (Invitation link will be sent to the participant by e-mail as provided in the nomination form)

E-Certificate for all those who register and attend



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REGISTRATION FORM

Name of participant (In English & Hindi) _____

Designation _____

Category _____

Phone No _____

E mail address _____

Experience in years _____

Company name & address (In English & Hindi) _____

Name of contact person with phone no. _____

Fee details (As per Bharatkosh receipt) _____

Place: _____

Date: _____

(Signature of Participant)