



DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

**Half a day Online Training Programme on
“Effective communication - for improving safety and health at workplace.”
13th January, 2022 (14.30 - 17.30 hrs)**

About DGFASLI

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places.

Background

As it is well known that most of the workplace accidents are due to either unsafe acts of the workers or unsafe conditions existing in the workplace. The unsafe acts and conditions prevailing at the workplace must be communicated to the right authority at right time in order to avoid occurrences of accidents and prevention of injury. Communication plays an important role in establishing safety culture within the organization as every one is clear about one's role, responsibility and duties. Through effective communication issues related to workplace safety are discussed, views are exchanged and solutions are sought to fix the problem. Hence effective communication also plays a big role in ensuring occupational safety and health.

Therefore, Central Labour Institute, DGFASLI Mumbai is providing online training platform for Intended participants to learn from their own place using mobile phone/laptop/desktop (with webcam, microphone & speaker) in view of COVID-19 pandemic situation/preventive measures.

Programme Highlights

- ❖ Effective communication for enhancing OSH.
- ❖ Effective communication for promoting safety culture.
- ❖ Injury prevention and loss control

Participants

Supervisors and above employed in manufacturing, docks and construction works. Only 50 participants will be accepted on 'first come first serve basis' to ensure quality learning.

Nomination

Interested candidates can register by sending email to the course coordinator. After confirmation of the programme by coordinator only, nominee will deposit institution fee @ Rs 250/- (Rs two hundred fifty only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) using following steps. Fees once submitted will not be refunded/ adjusted.

- ❖ Login to <https://bharatkosh.gov.in>
- ❖ Quick Payment
- ❖ Ministry: 021 Labour & Employment
- ❖ Purpose: Other receipts under service and service fees
- ❖ Pay & Account Office (PAO): 030263 - PAO (DGFASLI), Mumbai
- ❖ DDO Code : 230265 (Central Labour Institute, Mumbai)
- ❖ Remarks: **“Effective communication –for Improving Safety and Health at workplace.”**

Training Coordinator

Dr R N Meena, Director (ST/Prod)
& I/C ST/Prod Division,
Central Labour Institute, Mumbai.
Ph. No. (O)022 24060635
E-mail: nm@dglasli.nic.in,
cli-training@dglasli.nic.in

Confirmation and Online Invitation Link After verifying the credentials, final confirmation of participation will be sent by the training coordinator and invitation link to join the programme will be sent to the selected participants well in advance.

E-Certificate for all those who register and attend the programme



DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

**Half a day Online Training Programme on
“Effective communication - for improving safety and health at workplace.”
13th January, 2022 (14.30 - 17.30 hrs)**

REGISTRATION FORM

Name of participant _____

Designation _____

Category _____

PhoneNo _____

E mailaddress _____

Experience in years _____

Company name & address _____

Name of contact person with phono. _____

Fee details (As per Bharatkosh receipt) _____

Place: _____

Date: _____

(Signature of Participant)