



# DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

**Half a day Online Training Programme on  
Injury prevention during Manual handling  
20<sup>th</sup> January, 2022 (14 30 – 17 30 Hrs)**

## About DGFASLI

We are the DGFASLI an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places.

## Background

Injuries due to manual handling can be hard to prevent, which is why eliminating of these lifts as possible as important. Tasks and work areas can be planned out to reduce the chance of manual handling injuries .

Therefore, Regional Labour Institute, Kolkata under DGFASLI is providing online training platform for Intended participants to learn from their own place using mobile phone/laptop/desktop (with webcam, microphone & speaker) in view of COVID-19 pandemic situation/preventive measures.

## Programme Highlights

The objective of the programme is to generate awareness among the participants about the manual handling injury prevention so that the participants can effectively contribute in the industries for the management of the hazards related to handling of materials.

Participants will be able to understand

- Safety in manual handling of material.
- First aid techniques for material handling injuries.
- Safety in Storage & Stacking of materials/ safety videos

Programme will be conducted in English/Hindi Language.

## Participants

This programme is designed for Safety Officers, Engineers and Executives related to above subject. Only 50 participants will be accepted on 'first come first serve basis' to ensure quality

## Nomination

Interested candidates can register by sending email to the course coordinator. After confirmation of the programme by coordinator only, nominee will deposit institution fee @ Rs 250/- (Rs two hundred fifty only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) using following steps. **Fees once submitted will not be refunded/ adjusted.**

- Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment
- Ministry: 021 Labour & Employment
- Purpose: Other receipts under service and service fees
- Pay & Account Office (PAO): 030263 - PAO (DGFASLI), Mumbai
- DDO Code : 130269 (Regional Labour Institute, Kolkata)
- Remarks: "**Injury prevention during Manual handling**"  
(Note: Bharatkosh receipts without the aforesaid remarks will not be considered for confirmation).

## Training Coordinator

Tanoj Chandan, Director (S)

Regional Labour Institute, Kolkata

Mobile: - 9930668515

E-mail: [harikesh.meena@dglasli.nic.in](mailto:harikesh.meena@dglasli.nic.in) ,  
[rli.kolkata@dglasli.nic.in](mailto:rli.kolkata@dglasli.nic.in)

## Confirmation and Online Invitation Link

After verifying the credentials, final confirmation of participation will be sent by the training coordinator and invitation link to join the programme will be sent to the selected participants well in advance. **Duly filled registration should reach to this office 18.01.2022)**

**E-Certificate for all those who register and attend the programme**



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## REGISTRATION FORM

Name of participant \_\_\_\_\_

Designation \_\_\_\_\_

Category (SC/ST/OBC/GEN) \_\_\_\_\_

Phone/ Mobile No \_\_\_\_\_

E mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company name & address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of contact person in the Factory \_\_\_\_\_  
With E-mail & Phone/ Mobile no.

Fee details ( As per Bharatkosh receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)