



DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

**Half a day Online Training Programme on
Role of Housekeeping towards ensuring Safety
22nd October, 2021 (14.30 – 17.30 Hrs)**

About DGFASLI

We are the DGFASLI an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places.

Background

Effective housekeeping can help control or eliminate workplace hazards. Poor housekeeping practices frequently contribute to incidents or accidents.

Therefore, Regional Labour Institute, Kanpur under DGFASLI is providing online training platform for Intended participants to learn from their own place using mobile phone/laptop/desktop (with webcam, microphone & speaker) in view of COVID-19 pandemic situation/preventive measures.

Programme Highlights

The objective of the programme is to generate awareness among the participants about housekeeping so that the participants can effectively contribute in the industries for the management of the hazards related to housekeeping at workplaces.

Participants will be able to understand

- Safety in Good housekeeping
- Inspection and check list
- Safety video related to housekeeping

Programme will be conducted in English/Hindi Language.

Participants

This programme is designed for Safety Officers, Engineers and Executives related to above subject. Only 50 participants will be accepted on 'first come first serve basis' to ensure quality learning.

Nomination

Intended participants can express their interest by sending email to the course coordinator mentioning Name, Age, Gender, Highest Educational Qualification, Designation and Organization. Provisional confirmation will be sent to the selected participants by the training coordinator only. The participants will have to deposit the institution fee @ Rs 250/- (Rs two hundred fifty only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) and email the duly filled registration form along with Receipt of Bharatkosh Payment. **Fees once submitted will not be refunded/ adjusted.** Details for making online payment:

- Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment
- Ministry: 021 Labour & Employment
- Purpose: Other receipts under service and service fees
- PAO Code: 030263 - PAO (DGFASLI), Mumbai
- DDO Code : 130270 ADMINISTRATIVE OFFICER, REGIONAL LABOUR INSTITUTE, SARVODAYA NAGAR, KANPUR
- Remarks: Role of housekeeping towards ensuring safety

Training Coordinator

Head of Office, Regional Labour Institute, Kanpur.

Ph. No. (O) 0512-2212502/2218745

Email: rli-kanpur@dglasli.nic.in & cli-training@dglasli.nic.in

Confirmation and Online Invitation Link

After verifying the credentials, final confirmation of participation will be sent by the training coordinator and invitation link to join the programme will be sent to the selected participants well in advance.

E-Certificate for all those who register and attend the programme



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REGISTRATION FORM

Name of participant _____

Designation _____

Category (SC/ST/OBC/GEN) _____

Phone/ Mobile No _____

E mail address _____

Experience in years _____

Company name & address _____

Name of contact person in the Factory _____

With E-mail & Phone/ Mobile no.

Fee details (As per Bharatkosh receipt) _____

Place: _____

Date: _____

(Signature of Participant)