



# DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

## Half a day Online Training Programme on “Occupational Safety and Health in MSMEs” 22<sup>nd</sup> February, 2021 (10.00 - 13.00 hrs)

### About DGFASLI

We are the DGFASLI an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places.

### Background

MSMEs are considered the backbone of Indian economy. They contribute substantially to supplies and services to the large industries in both Government and Private sectors. The operation in these MSMEs involve several processes, many of them are hazardous in nature and pose risk if appropriate steps are not taken timely. Safe operational management is a key to ensure smooth production and optimized profits. Hence, MSMEs must pay attention to the safety and occupational health requirements as provided in statutes as well as implement obligatory steps for ensuring improved overall health of the resources including human, machine and materials.

By dissemination of good workplace practice, training of employees, development of simple but proper risk-assessment tools and guidelines, access to affordable and good-quality prevention services, financial incentives can help to reduce the hazards involved in MSMEs

Regional Labour Institute, Kolkata DGFASLI is providing online training platform for Intended participants to learn from their own place using mobile phone/laptop/desktop (with webcam, microphone & speaker) in view of COVID-19 pandemic situation/preventive measures.

### Programme Highlights

- Identification and mitigation measure to Hazards in MSMEs
- Safe working practices
- Occupation health and welfare facilities

### Participants

This programme is designed for the employee in the rank of Supervisors and above employed in the MSMEs/SMES/industries. Only 50 participants will be accepted on 'first come first serve basis' to ensure quality learning

### Nomination

Interested candidates can register by sending email to the course coordinator. After confirmation of the programme by coordinator only, nominee will deposit institution fee @ Rs 250/- (Rs two hundred fifty only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) using following steps. Fees once submitted will not be refunded/ adjusted.

- ❖ Login to <https://bharatkosh.gov.in>
- ❖ Quick Payment
- ❖ Regional Labour Institute, Kolkata
- ❖ Purpose: Other receipts under service and service fees
- ❖ Pay & Account Office (PAO): 030263 - PAO (DGFASLI), Mumbai
- ❖ DDO Code : 130269 (Regional Labour Institute, Kolkata)
- ❖ Remarks: “Occupational Safety and health in MSMEs”

### Training Coordinator

Tanoj chandan, Director (Safety)  
Regional Labour Institute, Kolkata ,  
Ph. 033-5342732,5342735  
Email: [rli.kolkata@dglasli.nic.in](mailto:rli.kolkata@dglasli.nic.in),  
[cli-training@dglasli.nic.in](mailto:cli-training@dglasli.nic.in)

### Confirmation and Online Invitation Link

After verifying the credentials, final confirmation of participation will be sent by the training coordinator and invitation link to join the programme will be sent to the selected participants well in advance.

**E-Certificate will be issued for all those who register and attend the Programme**



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## REGISTRATION FORM

Name of participant \_\_\_\_\_

Designation \_\_\_\_\_

Category \_\_\_\_\_

Phone No \_\_\_\_\_

E mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company name & address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of contact person  
with phone no. \_\_\_\_\_

Fee details (As per Bharatkosh receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

**Registration closes 48 hrs before the commencement of training programme**