



**DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND  
LABOUR INSTITUTES**

Ministry of Labour and Employment, Government of India

**Half day Online Training Program on  
“Safe use of Hand Tools and Portable power tools in Industries”  
8<sup>th</sup> December 2020 (10.00 - 13.00 hrs.)**

**DGFASLI & RLI Chennai**

Directorate General of Factory Advise Service & Labour Institute is an attached office of the Ministry of Labour & Employment, Government of India. This office serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well-being of the persons at work places.

The Regional Labour Institute, Chennai, one of the Sub-ordinate Offices of DGFASLI, has been rendering technical assistance and services in the field of Occupational Health, Safety and Environment in the Southern Region. RLI Chennai also organizes training programs, conduct courses on OSH.

**Background**

Hand tools and portable power tools are present in every industry for regular works. However, these simple tools can be hazardous and have the potential for causing severe injuries when used or maintained improperly. Special attention toward hand and power tool safety is necessary in order to eliminate these hazards. In the process of removing the hazards, safety personnel and workforce must learn to recognize the hazards associated with the different types of tools and the safety precautions necessary to prevent those hazards.

In View of the above Regional Labour Institute, Chennai is conducting the half day online training programme to promote the safe use and reduce the likelihood of injuries involving in hand tools and portable power tools.

**Program Highlights**

- Hand Tool Hazard and safe use of Hand tools
- Portable Power Tools Hazard and Safe use of power tools
- Selection and Use of PPE for safe use of Hand and Portable power Tools.

**Participants**

Safety Professional, Supervisor who are involved in process, production, operations & maintenance, Safety Committee Members and engineering personnel. Only 50 participants will be accepted on 'first come first serve basis.

**Nomination**

Interested candidates can register by sending email to the course coordinator. After confirmation of the program by coordinator only, nominee will deposit institution fee @ Rs 250/- (Rs two hundred fifty only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) using following steps.

- Login to <https://bharatkosh.gov.in>
- Select Quick Payment
- Ministry: 021 Labour & Employment
- Purpose: Services and services fees
- Pay & Account Office (PAO): 030461 – PAO, DGE&T II, Chennai
- DDO Code: 230475 -Regional Labour Institute
- Remarks: “Safe use of Hand tools and Portable power tools in Industries”
- After payment of fee, the filled in Registration form should be e-mailed to the training coordinator. Fees once submitted will not be refunded/adjusted.

**Training Coordinator**

Shri. G.P. Nijalingappa, Director(safety)  
Regional Labour Institute, Chennai  
No1 Sardar Patel Road, TTTI Taramani,  
Adyar, Chennai-600113, Ph. No. (O) 044-22301407  
Email: [rlichennai@dglasli.nic.in](mailto:rlichennai@dglasli.nic.in), [cli-training@dglasli.nic.in](mailto:cli-training@dglasli.nic.in)

**Confirmation and Online Invitation Link**

After verifying the credentials, final confirmation of participation will be sent by the training coordinator and invitation link to join the programme will be sent to the selected participants well in advance.

**E-Certificate will be issued to participants those who register and attend the Programme**



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**REGISTRATION FORM**

Name of participant: \_\_\_\_\_

Designation: \_\_\_\_\_

Category: \_\_\_\_\_

Phone No: \_\_\_\_\_

E-mail: \_\_\_\_\_

Experience (in years): \_\_\_\_\_

Company name & address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of contact person with phone No. : \_\_\_\_\_

\_\_\_\_\_

Fee details (As per Bharatkosh receipt): Receipt Number \_\_\_\_\_

Date \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Enclose a copy of Bharatkosh receipt with this form)

(Signature of Participant)

**Registration closes 48 hrs before the commencement of training programme**