

GROUP C

1. The Group C technical level officials belonging to DGFASLI are liable to be transferred and posted anywhere in India. Transfer/posting shall be made keeping in view the need to expose individual officials to all matters pertaining to safety, health and welfare of workers in industries and docks and technical projects located at various places in India.
2. The Group C administrative level officials are also liable to be transferred to various IDs & RLIs - located at various nodes of India or to CLI & DGFASLI(HQ) located at Mumbai .
3. The minimum tenure of posting of every Group C official at a particular place shall generally not be less than two years, provided there is no serious complaint of misconduct against the officials or it is expedient in public interest to transfer him before completion of the minimum tenure. The reason for such transfer/posting and necessary approval by the Competent authority should be recorded in file.
4. In general, every Group C official of DGFASLI organization is transferrable to any of the sub-offices located anywhere in India on functional exigencies. Under exceptional circumstances, if an official needs to be retained beyond the stipulated tenure, the reason for such transfer/posting and necessary approval by the Competent authority should be recorded in concerned file.
5. The officials posted in North-East Region and having more than ten years to retire on superannuation, can have a fixed tenure of three years at a stretch and in other cases will be two years at a time. The officials on completion of fixed tenure of service mentioned above will be considered for posting to a station of their choice, as far as practicable, subject to the availability of vacancies.
6. Those officials who are due to retire on attaining the age of superannuation within two years shall not generally be disturbed.
7. Annual transfer/posting orders will normally be issued before commencement of the Academic Session but may be done at any time in exceptional cases on account of administrative exigencies/ in public interest or in case of promotion to higher grade or reversion to lower grade.
8. In genuine cases, the officials shall be allowed to make request through proper channel for transfer/posting at a station of their choice, In such case(s), the officers will not be entitled to get Transfer Grant/TTA, etc. Such request for posting on choice may be considered subject to administrative feasibility and availability of vacancies.
9. Officials shall not be allowed to bring outside influence/political influence to further his request for posting of his choice as enumerated in Rule 20 of Central Civil Service (Conduct) Rules, 1964 which prescribe that "No Government Servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government". any violation of the said Rule will be viewed seriously and disciplinary action will be taken against such officials in accordance with the provisions of the Central civil Services (Conduct) Rules, 1964.

10. Complaints, vigilance cases etc. against the serving officials and administrative exigencies like job requirements, skill and experience will also be taken into account while recommending transfer/posting of an official.
11. The composition of Transfer Committee in r/o Group C officials in DGFASLI will be as follows:-

Deputy Director General, DGFASLI	- Chairman
Under Secretary/ HOO(HQ), DGFASLI	- Member
Head of Office - CLI, Mumbai/ any of RLI	- Member
12. The competent authority for approval of the transfer/posting of Group C officials in DGFASLI will be DG, DGFASLI or the officer appointed as Head of Department.

.....