

TRANSFER POLICY REGARDING GROUP B & C EMPLOYEES IN DGFASLI

GROUP B

1. The Group B technical officers belonging to DGFASLI are liable to be transferred and posted anywhere in India. Transfer/posting shall be made keeping in view the need to expose individual officers to all matters pertaining to safety, health and welfare of workers in industries and docks and technical projects located at various places in India.
2. The Group B administrative level officers/officials are also liable to be transferred to various RLI's - located at various nodes of India or to CLI & DGFASLI(HQ) located at Mumbai .
3. The minimum tenure of posting of every Group B officer/official at a particular place shall generally not be less than two years, provided there is no serious complaint of misconduct against the officers/officials or it is expedient in public interest to transfer him before completion of the minimum tenure. The reason for such transfer/posting and necessary approval by the Competent authority should be recorded in file.
4. In general, the maximum tenure for every officer in a particular IDS shall not be more than three years while for the tenure of officers posted RLI's, CLI & DGFASLI(HQ) shall not be more than 5 years. Under exceptional circumstances, if an officer/official needs to be retained beyond the stipulated tenure, the reason for such transfer/posting and necessary approval by the Competent authority should be recorded in file.
5. The officers posted in North-East Region and having more than ten years to retire on superannuation will have a fixed tenure of three years at a stretch and in other cases two years at a time. The officer on completion of fixed tenure of service mentioned above will be considered for posting to a station of their choice, as far as practicable subject to the availability of vacancies.
6. Those officers who are due to retire on attaining the age of superannuation within two years shall not generally be disturbed.
7. Annual transfer/posting orders will normally be issued before commencement of the Academic Session but may be done at any time in exceptional cases on account of administrative exigencies, in public interest or in case of promotion to higher grade.
8. In genuine cases, the officers shall be allowed to make request through proper channel for transfer/posting at a station of their choice, In such case(s), the officers will not be entitled to get Transfer Grant/TTA, etc. Such request for posting on choice may be considered subject to administrative feasibility and availability of vacancies.
9. Officers shall not be allowed to bring outside influence/political influence to further his request for posting of his choice as enumerated in Rule 20 of Central Civil Service (Conduct) Rules, 1964 which prescribe that "No Government Servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government". any violation of the said Rule will be viewed seriously and disciplinary action will be taken against such officers in accordance with the provisions of the Central civil Services (Conduct) Rules, 1964.

10. Complaints, vigilance cases etc. against the serving officers and administrative exigencies like job requirements, skill and experience will also be taken into account while recommending transfer/posting of an officer.
11. The composition of Transfer Committee in r/o Group B officers/officials in DGFASLI will be as follows:-

Deputy Director General, DGFASLI	- Chairman
Under Secretary/ HOO(HQ), DGFASLI	- Member
Head of Office - CLI, Mumbai or any of RLIs	- Member
12. The competent authority for approval of the transfer/posting of Group B officers/officials in DGFASLI will be DG, DGFASLI or officer as appointed as Head of Department.

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