

No. A-72014/1/2023-HQ-Estt
भारत सरकार/Government of India
श्रम एवं रोजगार मंत्रालय/Ministry of Labour & Employment
कारखाना सलाह सेवा एवं श्रम संस्थान महानिदेशालय /
Directorate General Factory Advice Service and Labour Institute
[स्थापना अनुभाग/Establishment Section]

2nd Floor, N. S. Mankikar Marg,
Sion (East), Mumbai, the 29th May 2025

OFFICE ORDER

Subject: Constitution of the Internal Complaints Committee for offices of DGFASLI in Mumbai to deal with complaints of Sexual Harassment of women employees - Partial modification - regarding.

In partial modification of this Directorate's Office Order No. 18/1/2016-Estt. Vol.2 dated 11.09.2023 & Office Order No. A-72014/1/2023-HQ-Estt dated 03.10.2024, and in exercise of the powers conferred under Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee constituted for all offices of the DGFASLI Organization, located in Mumbai, is hereby, **constituted** and the revised composition of the Committee is as under:

Sl. No.	Name and Designation	Particulars
(i)	Smt. Purnima Chugh, PPS to DG, DGFASLI, Mumbai	Presiding Officer
(ii)	Sh. Upendra Singh, DD(ST/P), CLI, Mumbai (vice <i>Shri N.B.Reshamwar, DD Safety, transferred to IDS, Chennai</i>)	Member
(iii)	Sh. Shashank, Section Officer, DGFASLI(HQ), Mumbai	Member
(iv)	Smt. Preetha T.P., Assistant Section Officer, DGFASLI(HQ), Mumbai	Member
(v)	Ms. Vidya G. Ranade, Vanvasi Kalyan Ashram (NGO), Ghatkopar Region, Mumbai	Member (NGO Representative)

2 . The NGO representative of the Committee shall be paid fees or allowances as per Rule 3 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013 for attending proceedings of the Committee.

3. The term of office of the Presiding Officer and every member of the Committee shall be three years from the date of their nomination.

4. The Internal Complaints Committee shall submit an annual report to

the employer in each calendar year and other reports, as required under the Act.

5. The Committee shall deal with complaints received, if any, of sexual harassment of women employees from:

- (a) DGFASLI (HQ), Mumbai
- (b) Central Labour Institute, Mumbai
- (c) Inspectorate of Dock Safety, JNPT
- (d) Inspectorate of Dock Safety, Mumbai

6. This issues with the approval of the Head of Department, i.e. the Director General, DGFASLI, Mumbai.

Signed by Sudhir Agarwal

Date: 29-05-2025 10:18:52

(सुधीर अग्रवाल / **Sudhir Agarwal**)

अवर सचिव, भारत सरकार

**Under Secretary to the Government of India
DGFASLI, Mumbai**

To:

1. The Presiding Officer and Members of the Committee.
2. Head of the Office, Central Labour Institute, Mumbai
3. Head of the Office, Inspectorate of Dock Safety, JNPT & Mumbai
4. Director-In-Charge, Dock Safety Division, DGFASLI (HQ), Mumbai
5. Director-In-Charge, MIS Division, DGFASLI for uploading the order in website of DGFASLI.

Copy to:

1. PPS to the Director General, DGFASLI, Mumbai
2. CIDS/DDG, DGFASLI(HQ), Mumbai
3. DS & HoO(HQ), DGFASLI, Mumbai
4. All Director-In-Charge and Directors in DGFASLI(HQ) and CLI, Mumbai for information to all the employees working under their jurisdiction.
4. Section Officer(Estt.)/(B/P&D)/(Admn.), DGFASLI(HQ), Mumbai
5. Office Folder.