



**GOVERNMENT OF INDIA**  
**MINISTRY OF LABOUR AND EMPLOYMENT**  
**DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR**  
**INSTITUTE CENTRAL LABOUR INSTITUTE, MUMBAI**  
**SION MUMBAI 400022**

**ONE MONTH CERTIFICATE COURSE IN SAFETY & HEALTH FOR SUPERVISORS TO BE EMPLOYED IN  
HAZARDOUS PROCESS INDUSTRIES U/S 41C(b) OF THE FACTORIES ACT, 1948**

**Date: 05.08.2024 to 04.09.2024**

**THE COURSE PERSPECTIVE:**

Section 41C(b) of the Factories Act 1948, lays specific responsibilities on the occupier in relation to industries involving hazardous processes and further states that every occupier of a factory involving a hazardous process shall appoint persons who possess qualifications & experience in supervising hazardous processes in the factory.

Realizing the needs of supervisory personnel as above, one month certificate course is being conducted at **Central Labour Institute, Mumbai** to provide an opportunity to gain insight of safe systems & procedures.

**METHODOLOGY & COURSE CONTENTS:**

Training techniques to be used during the course will be lectures, discussions, case studies, laboratory exercises, audio-visual aid & factory visits. The participants will be required to visit a factory as a part of practical exposure and to prepare a Project Report on Factory Visit as a requirement under the syllabus. Following topics will be covered during the course.

- National Policy on Safety, Health & Environment at Workplace
- Statutory Provisions
- Basic Principles of Accident Prevention
- Techniques of Identification of Hazards
- Prevention & Control Techniques
- Chemical Hazards & Specific Control Measures
- Fire & Explosion Hazards
- Health Hazards due to chemical exposures
- Chemical Emergency Preparedness
- Counseling & motivating for safety & health
- Others(Safety Audit, OSHAS, Environmental Management Systems, Communication, training Cycle, Behavioral & Physiological aspects, total safety Culture, resilience Engineering)

At the end of the course, the participants will be required to undergo an examination conducted by DGFASLI, Mumbai comprising of Laboratory work (Safety, Hygiene and Industrial Medicine), and Oral examination based on project/laboratory work and written examination. Certificates will be awarded to the successful candidates.

**COURSE DURATION:**

The course will be conducted **from 05<sup>th</sup> August , 2024 to 04<sup>th</sup> Sep, 2024**. Full time (minimum 6 contact hours per day) – 4 weeks (Two weeks classroom teaching followed by one-week project work and on completion of which a further one-week classroom teaching–85class room sessions). The teaching hours at the Institute will be from **10 a.m. to 5 p.m.**

**FACULTIES:**

The faculties will be the officers from various disciplines of the Institute, specialists from Industries, different Institutions & Government departments.

## QUALIFICATIONS AND EXPERIENCE FOR ADMISSION:

- (a) (i) A degree in chemistry or a diploma (three years full time) in any branch of engineering or technology or equivalent with not less than 5 years' experience.

OR

- (ii) Master's degree in chemistry or a degree in any branch of engineering or technology or equivalent with not less than 2 years' experience.

- (b) The experience stipulated above shall be in process operations and maintenance, in any hazardous process industry.

## ATTENDANCE:

**Minimum 80% attendance** shall be required for appearing in the final examination. The minimum requirement is mandatory even if a candidate is declared sick on medical ground.

## FEE & OTHER EXPENSES:

- (1) Institution Fee: **Rs. 7,500/- per participants** - for the entire course. The fee is payable immediately on receipt of conformation of seat in the course & before joining the course online payment through [www.bharatkosh.gov.in](http://www.bharatkosh.gov.in). **Fee once paid is not refundable. It is advised to ensure confirmation of your selection in the course from the course coordinator, before making online payment.**
- (2) The expenses for the visit of the factories will be borne by the candidate or respective sponsoring organizations.
- (3) Rs.2500/-per candidate is also payable as caution deposit (Refundable) for availing library & Laboratory facility

## VENUE:

**CENTRAL LABOUR INSTITUTE, SION, MUMBAI-400022.**

## NOMINATIONS:

Intended candidates can express their interest by sending the duly filled application form in prescribed proforma along with necessary attachments through Speed post to “**The Director-in-Charge, Industrial Safety Division, Central Labour Institute, Sion, Mumbai-400022** or mail the duly filled application form in prescribed proforma along with necessary attachments to e-Mail ID [safety@dgfasli.nic.in](mailto:safety@dgfasli.nic.in) and [snb@dgfasli.nic.in](mailto:snb@dgfasli.nic.in) , **Only After confirmation** by the course coordinator only, candidates shall deposit institution fee @ Rs 7,500/- (Rs. Seven thousand five hundred only) per candidate through Bharatkosh portal (<https://bharatkosh.gov.in>). Fees once submitted will not be refunded/adjusted.

Application should be accompanied with self-attested copies of certificates & mark sheets of qualifying examinations and experience certificates from employers for the qualifying period and should be duly forwarded by the sponsoring organization (if any). **The above testimonials in original will have to be produced by the candidates at the time of registration to be held on 30.07.2024 at 10.00 AM at the Institute, failing which admission shall not be granted. There are limited numbers of seats which will be allotted to eligible candidates on first come first serve basis.** The decision of the institute will be final, in respect of the selection of the candidates.

## **IMPORTANT DATES:**

Last Date for receipt of Application forms through **Speed post/E-mail** at CENTRAL LABOURINSTITUTE, SION, MUMBAI-

400022: **22/07/2024.**

Communication of conformation of seat in course to the candidate by Course coordinator through e-Mail: **24/07/2024**

Last date for receipt of proof of Payment of Institute fees of Rs.7,500/- (receipt of payment through Bharatkosh by return mail to e-Mail ID [safety@dgfasli.nic.in](mailto:safety@dgfasli.nic.in) and [snb@dgfasli.nic.in](mailto:snb@dgfasli.nic.in)): **29/07/2024**

Registration for course of eligible candidates – **30.07.2024**

Course Commence- **05.08.2024 ( Monday)**

## **HOSTEL ACCOMMODATION:**

Not Available

## **METHOD OF PAYMENT TROUGH BHARATKOSH:**

Log in to <https://bharatkosh.gov.in>

- Quick Payment
- Ministry: 021 Labour & Employment
- Purpose: Training Fee or Course fee of the workshop conducted
- Pay & Account Office (PAO): 030263-PAO (DGFASLI), Mumbai
- DDO Code: 230265 (Central Labour Institute, Mumbai)
- Remarks: Fees for One Month Certificate Course.

Then proceed to enter relevant details as asked in the portal and continue for online payment through Internet banking/Debit Card/Credit Card/UPI.

## **COURSE COORDINATOR:**

**For any information, please feel free to contact:-**

**1) Shri S.N. Borkar**  
Deputy Director (ST/P)  
e-mail- [snb@dgfasli.nic.in](mailto:snb@dgfasli.nic.in)  
Phone- 9323436691

**2) Shri A.P. Mishra**  
Addl. Asst. Director (Safety)  
e-mail: [anand.mishra@dgfasli.nic.in](mailto:anand.mishra@dgfasli.nic.in)  
Phone: 9619517212

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**INSTITUTESCENTRAL LABOURINSTITUTE, MUMBAI**  
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**Registration Form**

**APPLICATION FORM FOR ADMISSION TO ONE MONTH CERTIFICATE COURSE IN SAFETY & HEALTH**  
**FOR SUPERVISORS TO BE ENGAGED IN HAZARDOUS PROCESS INDUSTRIES**  
**U/S41C(b) OF THE FACTORIES ACT,1948**

1. Name (English, Capital letters) :.....  
(Hindi) :.....
2. Male/ Female/ Prefer Not to Say :.....
3. Date of Birth :.....
4. Individual's address for correspondence with contact No./e-mail



5. Name & address of the sponsoring organization(if any):

6. Whether hostel accommodation is required or not (Tick the option): Yes /No

7. **Educational qualification (attach self-attested copies of certificate & mark sheet of the qualifying examination)**

Examination	Institution	Board/ University	Year of passing	% of marks	Division

8. **Experience(attach self-attested copies of certificates from employers for qualifying experiences)**

Name of the Organization	Duration		Nature of Experience (Process Operation/ Maintenance)	Is Experience in hazardous process industry?(Yes/No)
	From	To		

I here by certify that the information given is true to the best of my knowledge and belief.

Date & place:

Applicant's signature

**CERTIFICATE FROM SPONSORING AUTHORITY**

Name.....Designation .....is here  
by sponsored to attend the above Certificate Course.

Date:

Phone No:

e-mail:

Signature & Designation of sponsoring  
Authority with office seal

Note- Admission to the course will be subjected to the production of original certificate w.r.t. minimum required qualification & experience