



## DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

### One Day Training Programme on “Accident Reporting, Investigation & Analysis” 12<sup>th</sup> March, 2024 REGIONAL LABOUR INSTITUTE KANPUR

#### About DGFASLI & Regional Labour Institute, Kanpur

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places. Regional Labour Institute, Kanpur is one of the oldest institutes in India under DGFASLI, Govt. of India, for teaching, training and consultancy in the field of occupational safety and health. It has been functioning since 1963.

#### Background

An accident is an unplanned event in which either damage to the property or environment or injury to a person or all this can take place. Every occupier / employer is trying their level best to avoid such incidences in their premises. In spite of their best efforts every year thousands of accidents are taking place in industries, construction site and in port sector. To avoid reoccurrences of those accidents, the investigation of accidents should be carried out in a scientific way and the findings of an investigation reports should be implemented correctly. This will definitely help the management to avoid the reoccurrence of such incidences in future. Further, it is also obligatory on the part of the management to report the “Reportable Accidents” to the authorities under various OSH statutes. In this context the above training programme on “Accident Reporting, Investigation and Analysis” will definitely help the participants for the compliance of the relevant OSH statutes and the findings & recommendations of the investigation reports will also help the management to achieve the target of zero incidences in their premises.

#### Programme Highlights

Participants will be able to understand;

- National Policy on Occupational Safety, Health & Environment at work place
- The basic of accident causation Theories.
- The statutory provisions related to reporting & Investigation of Accidents
- The various Investigation Procedures and Techniques
- The report writing and analysis of accident,

#### Participants

This programme is primarily designed for Executives, Professionals, Sr. Managers, Managers, Safety Officers, Technical Officers, Supervisors, Safety Committee members, etc. employed in Manufacturing, Port and construction sector. . Anyone interested in the above programme may also join.

#### Nomination and Registration

Intended participants can express their interest by sending email to the programme coordinator mentioning Name (**English & Hindi**), Organization name & Location (**English & Hindi**), Age, Gender, Highest Educational Qualification, & Designation. The confirmation will be sent to the selected participants by the programme coordinator only. Then, participants will have to deposit the institution fee @ **Rs 3000/-** (Rs. Three Thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) and email the duly filled registration form along with Receipt of Bharatkosh Payment.

Details for making online payment:

Log on to <https://bharatkosh.gov.in> and go to Quick Payment and fill the details as below and proceed for online payment

Ministry: 021 Labour & Employment

Purpose: Training feeor Course fee of the workshop conducted

PAO Code: 030263 - PAO (DGFASLI), Mumbai

DDO Code: 130270 ADMINISTRATIVE OFFICER, REGIONAL LABOUR INSTITUTE, SARVODAYA NAGAR, KANPUR

Remarks: **Accident Reporting, Investigation & Analysis.**

**N.B: Intended participants are requested not to deposit institute fees unless confirmation received from the programme coordinator. Fees once submitted will not be refunded.**

#### Accommodation, Food and Refreshment:

Limited number of non-family hostel accommodation is available on twin sharing basis in the Campus Hostel of the institute at central government prescribed rate. Allotment will be made on “first come first served” basis. Arrangements of all food and refreshments are to be made by the participants themselves during the course. **All necessary assistance will be provided by the Institute.**

**Training Mode: OFFLINE**

**Venue: Regional Labour Institute, Sarvodaya Nagar, Kanpur, UP, 208005**



Google location map: [https://bit.ly/rli\\_kanpur](https://bit.ly/rli_kanpur)

#### Programme Coordinator

Manoj B. Kasulla, Addl. Asstt. Director (Safety)

Regional Labour Institute, Kanpur

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### REGISTRATION FORM

Name of participant (In English & Hindi Both) \_\_\_\_\_

Gender: \_\_\_\_\_

Designation \_\_\_\_\_

Category (SC/ST/OBC/GEN) \_\_\_\_\_

Phone No \_\_\_\_\_

E mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company Name & Location (In English & Hindi Both) \_\_\_\_\_

Name of contact person  
with phone no. \_\_\_\_\_

Fees detail (As per Bharatkosh Receipt) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

**Registration Closes 72 hrs. before the commencement of the programme.**