

DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES Ministry of Labour and Employment, Government of India

THREE DAYS TRAINING PROGRAMME ON ROLE OF HOUSEKEEPING TO IMPROVE SAFETY IN INDUSTRIES

27.02.2024 - 29.02.2024
REGIONAL LABOUR INSTITUTE
KANPUR

About DGFASLI & Regional Labour Institute, Kanpur

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at work places. Regional Labour Institute, Kanpur is one of the oldest institutes in India under DGFASLI, Govt. of India, for teaching, training and consultancy in the field of occupational safety and health. It has been functioning since 1963.

Background

Industrial housekeeping is crucial for creating safer and more efficient workplaces. By keeping the workplace organized and free of clutter, hazards can be identified and eliminated, and employees can work in a clean and safe environment. Regular housekeeping practices, such as sweeping and cleaning up spills, can also reduce the risk of accidents and injuries. Good industrial housekeeping helps to create a positive and productive work environment and should be a priority in all workplaces. Therefore, Regional Labour Institute, Kanpur under DGFASLI Mumbai is providing a training platform for Intended participants.

Programme Highlights:

Participants will be able to understand

- Introduction to National Policy on Safety, Health & Environment
- Basics of Accident Prevention in Industries
- Basic Housekeeping Techniques
- Role of Industrial Hygiene in Housekeeping
- 5 S Techniques in Housekeeping
- Role and Responsibilities of Employees in promoting Housekeeping at workplace
- Occupational health hazards in improper housekeeping
- Use, care and maintenance of Personal Protective Equipment
- Latest statutory provisions under Factories Act 1948

Participants

This programme is designed for Engineers, Supervisors & middle management personnels working in various industrial units. However, anyone interested in the above training programme may also join.

Nomination and Registration

Intended participants can express their interest by sending email to the programme coordinator mentioning Name (**English & Hindi**), Organization name & Location (**English & Hindi**), Age, Gender, Highest Educational Qualification, & Designation. Provisional confirmation will be sent to the selected participants by the programme coordinator only. Then, participants will have to deposit the institution fee @ **Rs 5000/-** (Rs. Five Thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) and email the duly filled registration form along with Receipt of Bharatkosh Payment.

Details for making online payment:

Go to <https://bharatkosh.gov.in> and then Go to Quick Payment and fill the details as below and proceed for online payment,

Ministry: 021 Labour & Employment

Purpose: **Training fee or Course fee of the workshop conducted**

PAO Code: 030263 - PAO (DGFASLI), Mumbai

DDO Code: 130270 ADMINISTRATIVE OFFICER, REGIONAL LABOUR INSTITUTE, SARVODAYA NAGAR, KANPUR

Remarks: Role of Housekeeping in Industries

Then proceed to enter relevant details as asked in the portal and continue for online payment through Internet banking/Debit Card/Credit Card/UPI.

N.B: Intended participants are requested not to deposit institute fees unless confirmation received from the programme coordinator. Fees once submitted will not be refunded.

Accommodation, Food and Refreshment:

Limited number of non-family hostel accommodation is available on twin sharing basis in the Executive Hostel of the institute at central government prescribed rate. Allotment will be made on "first come first served" basis. Arrangements of all food and refreshments are to be made by the participants themselves during the course. **All necessary facilities are available with the Institute.**

Training Mode: OFFLINE

Venue: Regional Labour Institute, Kanpur, UP, 208005

Google Map: https://bit.ly/rli_kanpur

Programme Coordinator

Karunesh Srivastava, Asst. Director (Safety)

Regional Labour Institute, Kanpur

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REGISTRATION FORM

Name of participant (In English & Hindi Both) _____

Gender: _____

Designation _____

Category (SC/ST/OBC/GEN) _____

Phone No _____

E mail address _____

Experience in years _____

Organisation Name & Location (In English & Hindi Both) _____

Name of contact person
with phone no. _____

Fees detail (As per Bharatkosh Receipt) _____

Place: _____

Date: _____

(Signature of Participant)

Registration Closes 72 hrs. before the commencement of the programme