

GOVERNMENT OF INDIA
MINISTRY OF LABOUR AND EMPLOYMENT
DIRECTORATE GENERAL OCCUPATIONAL SAFETY AND HEALTH
REGIONAL LABOUR INSTITUTE, CHENNAI
NO.1, SARDAR PATEL ROAD, TTTI TARAMANI P.O., ADYAR, CHENNAI-600 113
(ISO 9001:2015 Certified and accredited under NSCSTI Framework by Capacity Building Commission)

CERTIFICATE COURSE IN SAFETY AND HEALTH FOR SUPERVISORS TO BE EMPLOYED IN INVOLVING "HAZARDOUS PROCESS" AS DEFINED UNDER SECTION 2(1)(za) OF THE OSH&WC CODE, 2020

Date: 6th January 2027 to 3rd February 2027

THE COURSE PERSPECTIVE:

The Section 85(b) of the Occupational Safety, Health and Working Conditions (OSH&WC) Code, 2020, has imposed specific responsibilities on the occupier in relation to hazardous processes which states that every occupier of a factory involving any hazardous process shall appoint persons who possess qualifications & experience in handling hazardous substances and are competent to supervise such handling within the factory.

Realizing the needs of supervisory personnel as above, four weeks certificate course is being conducted at Regional Labour Institute, Chennai, to provide an opportunity to gain insight of safe systems & procedures. After this course, the participants will be able to understand, recognize and control the hazards which will result into great degree of risk reduction.

METHODOLOGY & COURSE CONTENTS:

Training techniques to be used during the course will be lectures, discussions, case studies, laboratory exercises, audio-visual aid and factory visits. The participants will be required to visit a factory as a part of practical exposure and to prepare a project report on factory visit as a requirement under the syllabus. Following topics will be covered during the course.

- Statutory Provisions
- Basic Principles of Accident Prevention
- Techniques of Identification of Hazards and Risk Management
- Prevention& Control Techniques
- Chemical Hazards & Control Measures
- Health Hazards due to chemical exposure
- Occupational Health in Chemical Plants
- Fire & Explosion Hazards
- Safety Advocacy

At the end of the course, the participants will be required to undergo an examination comprising of Laboratory work (Industrial Safety, Industrial Hygiene and Industrial Medicine), Oral examination based on project/ laboratory work and written examination. Certificates will be awarded to the successful candidates.

QUALIFICATIONS AND EXPERIENCEFOR ADMISSION:

(i) A degree in chemistry (three years full time) or a Diploma in Chemical Engineering or Technology (three years full time) with 5 years relevant working experience in process operation or maintenance or safety in any hazardous process industry, registered under the OSH&WC Code, 2020 or under erstwhile the Factories Act, 1948.

OR

(ii) A Master's Degree in Chemistry (two years full time) or a Degree in Chemical Engineering or Technology (four years full time) with 2 years relevant working experience in process operation or maintenance or safety in any hazardous process industry, registered under the OSH&WC Code, 2020 or under erstwhile the Factories Act, 1948.

COURSE DURATION:

The course will be conducted from **6th January 2027 to 3rd February 2027**. Full time (minimum 6 contact hours per day) – 4 weeks (Two weeks classroom teaching/ lab demonstrations followed by one-week project work and on completion of which a further one-week classroom teaching/ lab demonstrations – **total 90 contact hours - 72 class room sessions, one classroom session of 75 minutes**).

ATTENDANCE:

Minimum 80% of attendance shall be required for appearing in the examination. This minimum requirement is mandatory even if a candidate is declared sick on medical grounds. Those candidates not attaining the minimum percentage of attendance shall not be allowed to appear for the viva, laboratory work, project work and written examination and shall be required to repeat the course. The attendance (six contact hours per day) during the project work is to be included while calculating the total attendance during the course. The attendance during the project work should be duly certified by the sponsoring organisation or the organisation where the participant carries out the project work.

SCHEME OF EXAMINATION:

(a) Project work	-20 Marks
(b) Laboratory work (Safety, Hygiene and Industrial Medicine)	-20 Marks
(c) Oral examination based on project/laboratory work	-10 Marks
(d) Written examination	-150 Marks

The project work may be carried out in the sponsoring organization or any organization of the participant's choice. The examinations will be conducted by DGOSH. The written examination shall be of objective type consisting of 150 questions (multiple choice questions) and of two hours duration. The answers to the questions shall be marked in a spate answer sheet. All arrangements for conducting written, project, laboratory and oral examinations shall be made by the institute concerned by adhering to the specified norms.

The examination works including setting the question paper and evaluation of answer books, project reports, laboratory work and oral examination of the candidates shall be done by the empanelled examiners of DGOSH only.

STANDARD OF PASSING:

A candidate shall be declared to have passed the course if he/she secures minimum 50% marks in each of the items of the examinations (Project work, Laboratory work, Oral examination, Written examination) and an aggregate of 60% or more.

AWARD OF CLASS/ GRADE:

The candidates passing in the examination as per the scheme given above shall be awarded the Grade as below:

A+	--80%and above
A	--70%andabovebutbelow80%
B+	--65%andabovebutbelow70%
B	--60%andabovebutbelow65%

RE-EXAMINATION:

If a candidate for some genuine reasons could not appear for the examination after securing 80 % of the attendance, he shall be permitted to appear when the next examination is conducted within a reasonable period of time. Further, if a candidate could not pass in any one or more components of the examination, he shall be allowed to re-appear for those components once only. However, if a candidate is having passed in all the components fails to secure minimum 60% marks in aggregate he shall be allowed to re appear once in the written examination and/ or oral examination as per the candidate's choice.

COURSE FEE & OTHER EXPENSES:

1. The course fee to be charged from the participants of this course shall be ₹ 15,000/- (Rupees Fifteen Thousand only).
2. The expenses for Food, Accommodation, Industrial Visits, Project Work, Stationeries, Study materials, and other assignments etc. as part of the curriculum have to be borne by the candidate himself/herself/sponsoring organization.
3. Rs. 1500/- per candidate in cash is also payable as caution deposit (Refundable) for availing library and Laboratory facility.

Note: Intended participants are requested not to deposit institute fees unless confirmation received from the programme coordinator. Fees once submitted will not be refunded.

VENUE:

REGIONAL LABOUR INSTITUTE, CHENNAI, ADYAR, CHENNAI – 600113.

NOMINATIONS:

Intended candidates can express their interest by submitting the duly filled-in application form in the prescribed proforma along with necessary attachments, through e-mail only to rlichennai@dgfasli.nic.in addressed to **"The Director In-Charge, Regional Labour Institute, Chennai, Adyar, Chennai – 600113".** After confirmation by the course coordinator only, candidates shall deposit institution fee @ Rs 15,000/- (Rs. Fifteen Thousand only) per candidate through Bharatkosh portal (https://bharatkosh.gov.in). Fees can also be paid through Demand Draft drawn in favor of **- "The Director In-Charge, Regional Labour Institute, Chennai" payable at Chennai.**

Application should be accompanied with self-attested copies of certificates & mark sheets of qualifying examinations and experience certificates from employers for the qualifying period and should be duly forwarded by the sponsoring organization (if any). **The above testimonials in original will have to be produced by the candidates at the time of registration to be held on 04/01/2027 at 10.00 AM at the Institute, failing which admission shall not be granted. There are limited numbers of seats which will be allotted to eligible candidates on first come first serve basis.** The decision of the institute will be final, in respect of the selection of the candidates.

IMPORTANT DATES:

- **Application Start Date:** 20.11.2026
- Last Date for receipt of Application forms through Speed post / E-mail at Regional Labour Institute, Chennai: **18/12/2026.**
- Communication of confirmation of seat in course to the candidate by Course coordinator through e-Mail: **29/12/2026**
- Last date for receipt of proof of Payment of Institute fees of Rs. 15,000/- (i.e. scan copy of DD or receipt of payment through Bharatkosh by return mail to e-Mail ID rlichennai@dgfasli.nic.in : **04/01/2027**

HOSTEL ACCOMMODATION:

Limited number of non-family hostel accommodation is available on twin sharing basis in the RLI Campus Hostel of the institute at central government prescribed rate. **Those who are willing to avail hostel accommodation, they should indicate the same in the Application form.** The programme is non-residential. Staying in the hostel is optional and not compulsory. Mere application for the hostel accommodation does not confirm the allotment of the Hostel. The allotment of the hostel rooms is subject to availability and will be allotted as per availability.

CANTEEN FACILITIES:

In-house canteen is not available at the institute.

METHOD OF PAYMENT TROUGH BHARATKOSH:

- Log on to https://bharatkosh.gov.in and go to Quick Payment and fill the details as below and proceed for online payment
- Ministry: 021 Labour & Employment
- Purpose: Training fee or Course fee of the workshop conducted
- PAO Code: 030461 – PAO, DGE&T-II, Chennai
- DDO Code: 230475- ADMINISTRATIVE OFFICER, REGIONAL LABOUR INSTITUTE, CHENNAI
- Remarks: Certificate Course for Supervisor
- Then proceed to enter relevant details as asked in the portal and continue for online payment through Internet banking/Debit Card/Credit Card/UPI.

COURSE COORDINATOR:

Shri Dadi Sunil
Deputy Director (Safety)
E-mail: rlichennai@dgfasli.nic.in
Mob: 9966954795
Phone: 044- 22301407 / 22350737

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PROFORMA

APPLICATION FORM FOR ADMISSION TO CERTIFICATE COURSE IN SAFETY AND HEALTH FOR SUPERVISORS TO BE EMPLOYED IN INVOLVING "HAZARDOUS PROCESS" AS DEFINED UNDER SECTION 2(1)(za) OF THE OSH&WC CODE, 2020

PASTE YOUR PHOTO HERE

1. Name (English, Capital letters) : .....
   (Hindi) :.....
2. Male/Female/Prefer Not to Say : .....
3. Date of Birth : .....
4. Individual's address for correspondence with contact No./ e-mail :
   .....
   .....
5. Name & address of the sponsoring organization (if any):
   .....
   .....
6. Whether hostel accommodation is required or not(Tick the option): Yes / No
7. Educational qualification (**attach self-attested copies of certificate & mark sheet of the qualifying examination**)

Examination	Institution	Board / University	Year of passing	% of marks	Division

8. Experience (**attach self-attested copies of certificates from employers for qualifying experiences**)

Name of the Organization	Duration		Nature of Experience
	From	To	

I hereby certify that the information given is true to the best of my knowledge and belief.

Date & place: Applicant's signature

CERTIFICATE FROM SPONSORING AUTHORITY

Name.....Designation .....is hereby sponsored to attend the above Certificate Course.

Date:
Phone No:
e-mail ID:

Signature & Designation of sponsoring authority with office seal

Admission to the course will be subjected to the production of original certificate w.r.t. minimum required qualification & experience