



**GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
DIRECTORATE GENERAL FACTORY ADVICE
SERVICE & LABOUR INSTITUTES**

**Regional Labour Institute
Kolkata**

**RLI Kolkata is ISO 9001:2025 Certified and
accredited under NSCSTI Framework by
Capacity Building Commission (CBC)**

Offline Training Programme

**Electrical Hazards at Workplace
and Role of Electrical Safety
Officer in Factories**

23rd, September, 2025 - 25th September, 2025



About the Course/Training Programme:

This training program is highly beneficial in providing clear and practical guidelines for evaluating the presence, implementation, and effectiveness of

electrical safety measures within a workplace safety management system. It emphasizes the importance of a structured approach to electrical hazard identification and risk management, primarily through the application of Hazard Identification and Risk Assessment (HIRA) tailored to electrical systems.

Objectives and Course Highlights:

After the training, the participant will be able to understand,

- National Policy on SHE
- Equip participants with in-depth knowledge of **electrical hazards and risk management practices**.
- Occupational Health Surveillance
- Foster a **proactive electrical safety culture** across all levels of the organization.
- Strengthen the capacity of Electrical Safety Officers to **lead safety initiatives**, ensure regulatory compliance, and reduce the likelihood of electrical incidents.
- Factories Act, 1948

Participation:

Safety Managers, Electrical Safety Officers, Safety Professionals and Engineers connected with Hazardous Factories, MAH Installations, Construction Site and Port or anyone interested to attend the program.

Date and Time:

23.09.2025 to 25.09.2025 (10.30 am to 05.00 pm)

Venue:

Regional Labour Institute, LakeTown, Kolkata, West Bengal, 700089

For location in **Google map**, please go to the link:
<https://bit.ly/rlikolkata>

Administrative Details:

Institution fee @ Rs 5000/- (Rs Five thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) may be deposited online by using the following steps after nomination is confirmed by the Course Coordinator.

Institution fee does not include any refreshments/boarding/lodging.

Payment procedures:

Details for making online payment:

- Go to <https://bharatkosh.gov.in> and Go to **Quick Payment** and fill the details as below and proceed for online payment,
- Ministry: 021 Labour & Employment
- Purpose: Training fee or Course fee of the workshop conducted
- PAO Code: 030263 - PAO (DGFASLI), Mumbai
- DDO Code: 130269 (Administrative Officer Regional Labour Institute, Kolkata)
- Remarks: Electrical Hazards at Workplace

Then proceed to enter relevant details as asked in the portal and continue for online payment through Internet banking/Debit Card/Credit Card/UPI.

Accommodation:

Limited number of non-family hostel accommodation may be available on twin sharing basis in the Hostel of the institute at central government prescribed rate. Allotment will be made on "first come first served" basis.

Nomination:

Nomination may be sent by email to the **Director (IH) & In-Charge & Head of Office, Regional Labour Institute, Kolkata, Laketown, West Bengal - 700089** (rli.kolkata@dgfasli.nic.in) and Course Coordinator (b.chakradhari@dgfasli.nic.in) on or before **15th September, 2025**. Admission to the programme is subject to **confirmation from the institute**.

For any information, please feel free to contact:

Training Coordinator:

Bhupendra Chakradhari, Deputy Director (Safety)

E-mail: (b.chakradhari@dgfasli.nic.in)

Mob/Whatsapp: 9329218121



सत्यमेव जयते

DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

Three Days Offline Training Programme on Electrical Hazards at Workplace and Role of Electrical Safety Officer in Factories

23rd September, 2025 – 25th September, 2025

REGIONAL LABOUR INSTITUTE
KOLKATA

NOMINATION/REGISTRATION FORM

Name of the participant (**CAPITAL LETTERS**) _____

Gender: _____

Qualification/Designation _____

Category (SC/ST/OBC/GEN/NER) _____

Phone No _____

E-mail address _____

Experience in years _____

Company Name & Location (**CAPITAL LETTERS**) _____

Company/Organization Type: Govt/PSU/Pvt/Self _____

Name of contact person _____



भारत सरकार
श्रम एवं रोजगार मंत्रालय
कारखाना सलाह सेवा एवं श्रम संस्थान महाननदेशालय
क्षेत्रीय श्रम संस्थान, कोलकाता

RLI कोलकाता को ISO 9001:2025 प्रमाणन प्राप्त है और
इसे क्षमता निर्माण आयोग (CBC) द्वारा NSCSTI ढांचे के
अंतर्गत मान्यता प्राप्त है।

Offline Training Programme

कार्यस्थल पर विद्युत खतरों और फैक्ट्री में
विद्युत सुरक्षा अधिकारी की भूमिका

23rd September, 2025 - 25th
September, 2025



About the Course/Training Programme:

This training program is highly beneficial in providing clear and practical guidelines for evaluating the presence, implementation, and effectiveness of electrical safety measures within a workplace safety management system. It emphasizes the importance of a structured approach to electrical hazard identification

and risk management, primarily through the application of Hazard Identification and Risk Assessment (HIRA) tailored to electrical systems.

प्रशिक्षण कार्यक्रम का उद्देश्य:

- कार्यस्थल पर विद्युत सुरक्षा उपायों का मूल्यांकन करने के लिए स्पष्ट और व्यावहारिक दिशा-निर्देश प्रदान करना
- HIRA (Hazard Identification and Risk Assessment) के माध्यम से खतरों की पहचान और जोखिम प्रबंधन
- राष्ट्रीय SHE नीति की समझ
- व्यावसायिक स्वास्थ्य निगरानी
- फैक्ट्री एक्ट, 1948 की जानकारी
- विद्युत सुरक्षा अधिकारियों की क्षमता को सुदृढ़ करना
- संगठन में विद्युत सुरक्षा की सक्रिय संस्कृति को बढ़ावा देना

प्रतिभागिता उपयुक्त प्रतिभागी:

- सुरक्षा प्रबंधक
- विद्युत सुरक्षा अधिकारी
- सुरक्षा पेशेवर
- खतरनाक फैक्ट्रियों, MAH प्रतिष्ठानों, निर्माण स्थलों और बंदरगाह से जुड़े अभियंता
- इच्छुक व्यक्ति

तिथि और समय

23.09.2025 से 25.09.2025 प्रत्येक दिन: सुबह 10:30 बजे से
शाम 5:00 बजे तक

Regional Labour Institute, LakeTown, Kolkata, West Bengal, 700089


For location in Google map, please go to the link:

<https://bit.ly/rlikolkata>

प्रशासनिक विवरण

शुल्क: ₹5000 प्रति प्रतिभागी भुगतान: केवल नामांकन पुष्टि के बाद Bharatkosh पोर्टल पर ऑनलाइन भुगतान भोजन/आवास शामिल नहीं है

भुगतान विवरण भरें:

- मंत्रालय: 021 Labour & Employment
- उद्देश्य: Training fee या Course fee
- PAO कोड: 030263 (PAO, DGFASLI, मुंबई)
- DDO कोड: 130269 (प्रशासनिक अधिकारी, RLI कोलकाता)
- टिप्पणी: Electrical Hazards at Work Place 
इंटरनेट बैंकिंग, डेबिट/क्रेडिट कार्ड या UPI के माध्यम से भुगतान करें

आवास

- संस्थान के हॉस्टल में सीमित संख्या में द्वि-साझाकरण आवास उपलब्ध
- पहले आओ, पहले पाओ के आधार पर आवंटन
- परिवार के सदस्यों के लिए उपलब्ध नहीं

नामांकन कैसे करें नामांकन ईमेल से भेजें:

- Director & Head of Office:
rli.kolkata@dglasli.nic.in
- Course Coordinator:
b.chakradhari@dglasli.nic.in
- अंतिम तिथि: 15 September, 2025
- नामांकन की पुष्टि संस्थान द्वारा की जाएगी

संपर्क विवरण:

प्रशिक्षण समन्वयक :

भूपेन्द्र चक्रधारी, उप निदेशक (सुरक्षा)

ई-मेल: b.chakradhari@dglasli.nic.in

मोबाइल/व्हाट्सएप: 9329218121



कारखाना सलाह सेवा एवं श्रम संस्थान महानिदेशालय
भारत सरकार
श्रम एवं रोजगार मंत्रालय

कार्यस्थल पर विद्युत खतरों और फैक्ट्रियों में विद्युत सुरक्षा अधिकारी की भूमिका पर

तीन दिन का ऑफलाइन प्रशिक्षण कार्यक्रम
23, सितंबर 2025 – 25 सितंबर, 2025
क्षेत्रीय श्रम संस्थान कोलकाता

NOMINATION/REGISTRATION FORM

प्रतिभागी का नाम _____

Gender: _____

योग्यता/पदनाम _____

Category (SC/ST/OBC/GEN/NER) _____

Phone No _____

ई-मेल पता _____

अनुभव वर्ष में _____

कंपनी का नाम और स्थान (CAPITAL LETTERS) _____

कंपनी/संस्थान का प्रकार: सरकारी/पीएसयू/निजी/स्वयंसंपर्क व्यक्ति का नाम _____

with phone no. _____

Fees details (Bharatkosh Transaction Reference Number) _____

Place and Date: _____