



GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT  
CENTRAL LABOUR INSTITUTE, MUMBAI

ISO 9001:2015 CERTIFIED INSTITUTE  
(INDUSTRIAL SAFETY DIVISION)

**Training Programme on  
“Role, responsibility, functioning & structure  
of Safety Committee at the work place”.**  
(10 March 2025 to 12 March 2025)

### **ABOUT THE COURSE**

A safety committee is a joint worker-management team that assists the employer in creating and maintaining a safe workplace. The aim of the committee is to enhance the ability of workers and employers to resolve safety and health concerns reasonably and co-operatively. It is a well-known truth that factories cannot be successful in preventing accidents without promoting safety and health. Safety committee meetings without a clear purpose can be perceived as a waste of time. Effective Safety committee meetings can play an important role to promote Safety and health culture in Industries.

### **OBJECTIVE**

This programme intends to develop a Safety Culture in the factories with active and joint participation of management and workers.

### **COURSE HIGHLIGHT**

- Importance and purpose of Safety Committees
- Role and responsibilities of members of Safety Committees
- Functions of Safety Committees
- Basics of Accident Prevention
- Ways for effective participation in Safety Committee meetings
- Occupational Health - Roles & Responsibilities
- Aspects of Industrial Hygiene and Work Environment Monitoring
- National Policy on Safety Health and Environment at Workplace

### **PARTICIPATION**

Safety Managers, Safety committee members, Trade Union leader, Safety Officers, Safety & Health Professionals and Engineers connected with Factories, MAH Installations, Construction Site and Port. Undergraduate and Post Graduate Engineering Students and anyone interested for learning.

### **DATE AND TIMINGS**

Three days –

10<sup>th</sup> March 2025 to 12<sup>th</sup> March 2025  
from 1000 Hrs to 1700 Hrs.

### **VENUE**

Training hall of Central Labour Institute, Main Building, Sion, Mumbai – 400 022

### **ADMINISTRATIVE DETAILS**

**Institution fee @ Rs 5000/-** (Rs Five thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) may be deposited online by using the following steps **after nomination confirmed from Course Coordinator**. Institution fee does not include any refreshment.

### **PAYMENT PROCEDURES:**

- Log in to <https://bharatkosh.gov.in>
- Quick Payment
- Ministry: 021 Labour & Employment
- Purpose: Training Fee or Course fee of the workshop conducted
- Pay & Account Office (PAO): 030263-PAO (DGFASLI), Mumbai
- DDO Code: 230265 (Central Labour Institute, Mumbai)
- Remarks: Safety Committee Training Program

### **ACCOMMODATION:**

No accommodation facility is available at present.

### **NOMINATION**

Nomination may be sent by **email** to the Director (Safety) & In-Charge, Industrial Safety Division, Central Labour Institute, N.S. Mankikar Marg, Sion, Mumbai –400 022, on or before **06 March 2025**.

### **Course Director & Coordinator:**

**Shri Ramesh Singh Rawat , Director (Safety) & In -Charge Industrial Safety Division**

**Admission to the programme is subject to confirmation from this Institute.**

Phone : 022 – 24060522  
Mobile No - 9969400940  
Website [www.dgfasli.gov.in](http://www.dgfasli.gov.in)  
E-mail : [safety@dgfasli.nic.in](mailto:safety@dgfasli.nic.in) /  
[ramesh.rawat28@dgfasli.nic.in](mailto:ramesh.rawat28@dgfasli.nic.in)

# **NOMINATION-CUM-REGISTRATION FORM**

**Training Programme on  
“Role, responsibility, functioning & structure of Safety Committee at the work place”.  
(10 March 2025 to 12 March 2025)**

**AT  
CENTRAL LABOUR INSTITUTE, SION, MUMBAI – 400 022**

## **PARTICIPANT’S DETAILS**

Name (Block Letters) :  
Designation :  
Address for Communication :  
Age :  
Qualification :  
Total Experience :  
Mobile No. :

## **DETAILS OF SPONSORING ORGANIZATION**

Name & Address :  
Telephone No. / Mobile No. :  
E-mail :  
Fax No. :

**BELONGS TO :-** :GEN / SC/ ST / OBC / PH / NER\*

\*=North Eastern Region

SIGNATURE

Nomination form to be sent to email id [ramesh.rawat28@dglasli.nic.in](mailto:ramesh.rawat28@dglasli.nic.in) and [safety@dglasli.nic.in](mailto:safety@dglasli.nic.in)