



GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT,
REGIONAL LABOUR INSTITUTE, CHENNAI

“Emergency Action Plans and Preparedness”

From 12th to 14th Feb. 2025

About the Institute

Regional Labour Institute (RLI), Chennai, one of the Sub-ordinate Offices of DGFASLI, has been rendering technical assistance and services in the field of Occupational Health, Safety and Environment in the Southern Region. RLI Chennai also organizes training programs, conduct courses on OSH.

About the Programme

Major accidents may cause emergency and it may lead to disaster, which may cause heavy damage to plant, injury to persons and create adverse effects on the environment. Emergency situation may arise all of a sudden and create havoc and cause extensive damage to the property, environment and harm to human beings. Therefore, such situations and risks should be thought, visualized and assessed in advance and it should be planned before hand to tackle them immediately and control them within the shortest possible time.

Programme Objective

Emergency planning demonstrates the organizational commitment towards safety of workforce and enhances organizational commitment. Further, Section 41B (4) of the Factories Act, 1948 states that every occupier of a factory shall draw up an on-site Emergency Plan and detailed disaster control measures for his factory, and make known to the workers employed therein. Therefore, it is perilous to prevent it through technical as well as administrative measures in industries and ports.

Program Highlights

- 🚧 National Policy on Safety, Health & Environment at Workplace
- 🚧 Emergency plan- Scope & objective
- 🚧 Hazard Identification & Risk Assessment
- 🚧 Applicable Acts & standards in Industries
- 🚧 Plant Safety Inspection
- 🚧 Emergency Preparedness & Response Plan (EP&RP)
- 🚧 Role of Safety Committee & effective Supervision in Safety Management System in the plant.
- 🚧 Identify the need of Personal Protective Equipment (PPEs)
- 🚧 Occupational Health Monitoring & First Aid practices

Method

Lecture, Group discussion, Case study, and Audio-visuals, Doubt clearing sessions etc.

Faculty

Experts from RLI Chennai and Guest Faculties from Industries/ Institutes.

Level of Participation

Safety Managers and Officers, Health and Environment Practitioners, Industrial Engineers, Occupational Health Professionals, Human Resource Managers, Production Managers and any one responsible for safety, health, and work environment management within their organization.

Date and Timings

Three days – From 12th to 14th Feb. 2025
from 1000 to 1700 hrs.

Venue

Annex Building, Training Hall,
Regional Labour Institute,
No.1 Sardar Patel Road,
Adyar, Chennai - 600113

Administrative Details

- 1) **Institute Fees:** Rs.5000/- (Rupees Five thousand only) per participant is payable through bharatkosh portal.

- 2) **Registration:** Seats are limited. Interested candidates can register by sending duly filled in registration form by email to the training coordinator **on or before 10th Feb. 2025** on first come first serve basis.

Institution fee @ Rs 5000/- (Rs. Five thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) may be deposited by online mode using following steps. Institution fee does not include any boarding/ lodging/ refreshment/ Lunch.

3) **Payment procedures:**

Login to <https://bharatkosh.gov.in>

Select Quick Payment

Ministry: 021- Labour & Employment

Purpose: Services and services fees

Pay & Account Office (PAO): 030461 –

PAO, DGE&T II, Chennai

DDO Code: 230475 (Regional Labour Institute)

Remarks: Training Program on “Emergency Action Plans and Preparedness” from 12th to 14th Feb. 2025.

- 4) **Accommodation:** Limited accommodation on sharing basis is available in the Institute hostel on first-come-first served basis (for outstation nominees only).

- 5) **Nomination:** Interested candidates can register by sending email to the programme coordinator. **After confirmation of the nomination by training coordinator, nominee will deposit the institute fee.**

6) **Programme Director**

Shri. Tanoj Chandan, Director-in-Charge

Mobile No. **9930668515**

[E-mail: tc@dglasli.nic.in](mailto:tc@dglasli.nic.in) / rlichennai@dglasli.nic.in

Programme Coordinator

Shri. Nag Mani Mishra, Asst. Director (Safety)

Mobile No. **9444509556**

E-mail: nmm@dglasli.nic.in

NOMINATION-CUM-REGISTRATION FORM
Training Programme on
“Emergency Action Plans and Preparedness”
From 12th to 14th Feb. 2025 at
REGIONAL LABOUR INSTITUTE, ADYAR, CHENNAI- 600113

PARTICIPANT’S DETAILS

Name (Block Letters) :

Designation :

Address for Communication :

Age :

Qualification :

Total Experience :

Mobile No. :

DETAILS OF SPONSORING ORGANIZATION

Name & Address :

Telephone No. / Mobile No. :

E-mail :

Fax No. :

Accommodation : Required / Not Required

PAYMENT DETAILS

(Bharatkosh receipt number) :

BELONGS TO: - :
(GEN / SC/ ST / OBC / PH / NER*)
*=North Eastern Region

Signature