



**GOVERNMENT OF INDIA
MINISTRY OF LABOUR AND EMPLOYMENT
DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES
REGIONAL LABOUR INSTITUTE, CHENNAI**

INFORMATION BROCHURE CUM APPLICATION FORM

FOR THREE MONTHS TRAINING PROGRAM IN INDUSTRIAL HEALTH

LEADING TO CERTIFICATE OF "ASSOCIATE FELLOW OF INDUSTRIAL HEALTH"

Duration: 20.02.2025 to 19.05.2025

LAST DATE FOR RECEIPT OF THE APPLICATION AT THE REGIONAL LABOUR INSTITUTE, CHENNAI: 24.01.2025

THE TRAINING PERSPECTIVE:

- The significance of the training program on industrial health for doctors lies in its capacity to enhance their expertise and knowledge, equipping them with the necessary skills to address and manage health challenges specific to industrial setting. Three Month Duration Training Program in Industrial Health will enable Indian Registered Medical Practitioner of Modern Medicine to work as competent occupational health physician in different industrial establishments. Upon successful completion of the training program and passing the final examination, participants will be granted the certificate of Associate Fellow in Industrial Health.
- The three months duration, full-time, regular, offline training program consisting of lecture series, laboratory work, practical works, demonstration & tutorial, educational / industry visit, specialty clinical exposure and mandatory project work involving multiple disciplines of Industrial Medicine, Industrial Hygiene, Safety, Staff Training and Productivity, Human Physiology, Industrial Psychology, Ergonomics etc. catering to Industrial working and Occupational Health.

NOMENCLATURE OF THE TRAINING PROGRAMME:

- Three Month Duration Training Program in Industrial Health. Upon successful completion of the training program, participants will be granted the title of "Associate Fellow in Industrial Health", accompanied by a certificate.

INTAKE CAPACITY

- Maximum Intake capacity for this training program at Regional Labour Institute, Chennai is 50.

ESSENTIAL ELIGIBILITY CRITERIA FOR ADMISSION:

1. Candidates in possession of recognised medical qualification as per the provisions of the National Medical Commission (NMC) Act, 2019 and the repealed Indian Medical Council (MCI) Act 1956, and
2. Have completed one year of internship period. and
3. Possessing a valid permanent registration certificate issued by the NMC/ the erstwhile Medical Council of India or State Medical Council to practice medicine in India and
4. Minimum Two years working experience (as on the date of publication of the information brochure cum application form) in any establishment or self-practice after completion of the compulsory internship period. The period spent on higher studies in the field of modern medicine i.e. recognised post graduate medical degree/diploma (MD/MS/DNB/Diploma) or an equivalent recognised medical qualification as per provisions of the NMC Act 2019 and the repealed Indian Medical Council Act 1956 shall be considered as working experience.

SELECTION CRITERIA FOR ADMISSION:

- Merit list for selection of candidates will be prepared based on criteria as laid down in "The competency-based course curriculum and guidelines for the training program" published on 21.12.2023 by DGFASLI.

APPLICATION PROCEDURE:

- Intended candidates can express their interest by sending the duly filled application form in prescribed proforma along with self-attested copies of necessary attachments through **speed post only** to "THE DIRECTOR IN CHARGE, REGIONAL LABOUR INSTITUTE, No 1 SARDAR PATEL ROAD TTTI TARAMANI POST ADYAR CHENNAI 600113, TAMILNADU".
- On the outer envelope it shall be clearly written as: "APPLICATION FOR THREE MONTHS TRAINING PROGRAMME IN INDUSTRIAL HEALTH AT RLI CHENNAI"
- Last Date for receipt of the Application form by speed post to the Regional Labour Institute, Chennai is 24.01.2025.
- **Application forms sent by e-mail or submitted by hand will not be considered / accepted.**
- Mere application for the training program does not confirm the admission to the training program.

ADMISSION PROCEDURE:

- Objective Criteria based Merit List, waiting list and list of non-eligible candidates will be published on: 12.02.2025.
- Selected Merit List candidates to report in person for Physical Verification of the original documents and fees deposition on 17.02.2025-and 18.02.2025- till 4 PM at the Institute. If a candidate from Merit list fail to complete the admission process by 18.02.2025 till 4 PM , his/her candidature will automatically be cancelled. Authorization to any other person on behalf of the selected candidates will not be considered under any circumstances. No request for late admission will be considered under any circumstances.
- All the Students are required to bring TWO passport size photographs & One sets of self-attested photocopies of all documents/certificates/testimonials including educational & experience certificates along with originals.
- Admission of waitlisted candidates in order of merit (if vacancy available) will be held on 19.02.2025- till 3 PM, post which his/her candidature will automatically be cancelled
- Publication of the Number of Vacant Seats in DGFASLI website: 19.02.2025 (If No Vacant Seat is available: NIL Report will be notified/published.)

Reporting & Open Round Counselling for the Vacant Seats:

- Reporting: Candidates from eligible list, if want to take admission against the vacant seat (if available), he/she has to appear physically only on 20.02.2025, between 10 AM to 11AM at the Regional Labour Institute, Chennai and submit a physical application for his/her willingness to attend the open round counselling for the vacant seats to "The Director in Charge, Regional Labour Institute, Chennai.
- Filling of the vacant seats and admission process will be done on 20.02.2025 , 12.00 PM onwards, strictly as per the order of merit and only from the candidates reported on 20.02.2025- till 11 AM to attend the open round counselling for the vacant seats. The physical appearance of the candidate himself/herself with all original documents is essential during the allotment of seats on 20.02.2025-and no authorization to any other person will be entertained in this regard under any circumstances.
- Mere reporting and presence on the open round counselling does not confirm the allotment of seat.
- **No TA/DA will be admissible to attend the document verification/admission/ Reporting/Open Round Counselling or for any other purpose.**
- Information related to admission/selection or any other matter for this training program will be notified/updated on the Notice Board of Regional Labour Institute, Chennai and DGFASLI website

(<https://dgfasli.gov.in/>) from time to time. No personal communication will be made to individual candidates.

- The admission process will be deemed to be completed on 20.02.2025/20.02.2025.
- Commencement of the Training program: 20.02.2025, 10 AM.
- Detailed training program schedule will be intimated/notified in due course of action.

DEPOSITION OF FEES:

- Only after verification of all documents with original copy and submission of required papers, the provisionally selected candidates will be allowed to deposit fees as per details given below:
- Fees for the Training Program: On the day of admission to the course, the provisionally selected candidates will have to deposit institute fees by online payment of Rs. 25,000/- (Non-refundable) through Bharatkosh portal or through Demand Draft.
 - **Procedure for making payment through Bharatkosh:**
 - Go to <https://bharatkosh.gov.in> and
 - Go to Quick Payment and fill the details as below and proceed for online payment,
 - Ministry: 021 Labour & Employment
 - Purpose: Services and services fees
 - PAO Code: 030461 – PAO, DGE&T II, Chennai
 - DDO Code: 230475 (Regional Labour Institute)
 - Remarks: AFIH-2024-3
 - Then proceed to enter relevant details as asked in the portal and continue for online payment through Internet banking/Debit Card/Credit Card/UPI.
 - The fees can also be paid by a crossed Demand Draft drawn in favour of “Director in-charge, RLI Chennai”, payable at Chennai. Fees once submitted will not be refunded.

STIPEND/INCENTIVE/BOND POSTING:

There will be no provision for stipend/incentive/bond posting to training participants.

HOSTEL ACCOMMODATION:

Limited number of non-family hostel accommodation may be available on twin sharing basis in the Hostel of the institute at DGFASLI prescribed rate. Arrangements of all food and refreshments are to be made by the participants themselves during the course. **Mere application for the course/hostel accommodation does not confirm the allotment of the Hostel.** The allotment of the hostel rooms is subject to availability and if available will be allotted on first come first served basis. Decision of the Estate Officer/Head of Office in this regard shall be final.

- Payment for Hostel Rent to be done separately in form of DD drawn in favour of “Director in-charge, RLI Chennai”, payable at Chennai or through Bharatkosh Portal. Amount of Hostel Rent to be paid will be intimated to the participants after allotment of rooms only.

IMPORTANT INFORMATION

- Admission granted to the candidates will be provisional based on the information/documents furnished by the Candidates as per their application form and during the admission process. In case of any credentials/ information/ document/certificate etc. being detected or identified as false/ fabricated/ tampered/misleading at any point, his/her admission will be cancelled and the fees paid will not be refunded. Appropriate legal action in this regard, will be initiated by the Director in Charge/Head of Office.

- Minimum 75% attendance is mandatory to become eligible for appearing in final examinations. Attendance will be counted from the first day of commencement of the course and number of working days. Those who do not fulfill the minimum required attendance criteria would not be allowed to appear in final examinations.
- The expenses towards Food/Stay/Industry Visit/Project Work/Term Work/Examination fees/Lab Reports Books, /Stationeries/copies of study materials/handouts/lectures/ notes and other assignments etc. as part of the curriculum have to be borne by the candidate himself/herself.
- Any kind of indiscipline/uncivilized behavior and unparliamentary language in the Institute, hostel, and campus shall be dealt with strictly and disciplinary action will be initiated by the competent authority.
- There shall be a total ban on any act of ragging performed directly or indirectly by any student of the institute. No student shall commit, abet, propagate, or participate directly or indirectly in ragging in or outside the institute.
- Every student is required to observe discipline and maintain decorous behavior both inside and outside the Institute and not to indulge in any activity which will tend to bring down the prestige of the Institute and against the professional ethics of the medical practitioners. The Director in Charge will constitute a disciplinary committee to enquire into acts of Indiscipline/misconduct. Appropriate action will be taken and communicated to the appropriate authority or organization based on the findings of the disciplinary committee. If a student indulges in malpractice, he/she shall be liable for punitive action as prescribed by the Institute from time to time.
- *Any matter related to this training program, Decision of the Competent Authority of the DGFASLI or Regional Labour Institute, Chennai as applicable/appropriate shall be final.*

TRAINING HEAD: Shri. Tanoj Chandan, Director in Charge, Regional Labour Institute, Chennai, e-mail: rlichennai@dglasli.nic.in

TRAINING COORDINATOR:

Dr. Anjani Kumar, Deputy Director (Medical), Regional Labour Institute, Chennai, mail: anjanikumar@dglasli.nic.in

For more details, please go through THE COMPETENCY BASED COURSE CURRICULUM AND GUIDELINES FOR THE TRAINING PROGRAMME published on 21.12.2023 BY DGFASLI, at https://dglasli.gov.in/public/Admin/Cms/AIIPdf/NEW_SYLLABUS_GUIDELINE_DECEMBER_2023_revised.pdf

NOTE: WHILE FILLING THE APPLICATION, APPLICANTS NEED TO TAKE UTMOST CARE IN PROVIDING THE INFORMATION AND SUBMITTING THE SUPPORTING DOCUMENT. IN CASE OF NON-SUBMISSION OF SUPPORTING DOCUMENT WITH APPLICATION FORM, THE QUALIFICATION/EXPERIENCE CLAIMED WILL NOT BE CONSIDERED FOR PREPARATION OF SELECTION LIST. ANY FURTHER CLAIM WILL NOT BE CONSIDERED AFTER PREPARATION OF MERIT LIST.



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APPLICATION FORM / PROFORMA

**APPLICATION FORM FOR ADMISSION TO THREE MONTHS TRAINING PROGRAMME IN INDUSTRIAL HEALTH,
LEADING TO CERTIFICATE OF "ASSOCIATE FELLOW OF INDUSTRIAL HEALTH"**

Duration: 20.02.2025 to 19.05.2025

Paste your self-attested
photographs here
(photographs must be
taken after -----)

1. Name (English, Capital letters):
(as per Medical Registration Certificate)
(Hindi) :
2. Male/Female/Transgender :
3. Date of Birth (DD-MM-YYYY): :
4. Address as per AADHAAR Card of the Applicant:

5. Mobile Number of the Applicant:
6. E-mail of the applicant:
7. Educational Qualification (MBBS/MD/MS/Diploma/Equivalent recognised by NMC/previously MCI)

Name of the Degree	Name of the Institution	University	Year of Passing	No of Attempts	Duration of course (ex. Internship)

8. Date (DD-MM-YYYY) of Internship Completion:
9. Professional Registration Number as per NMC/MCI with Year and validity :
10. Name of the Registering Body (NMC/MCI/Name of the State Medical Council):
11. Experience after completion of internship (attach self-attested copies of experience certificates from organization/employers or certificate of self-practice in prescribed format-ANNEXURE-I) (Cutoff date for calculation of experience is -----)(Excluding Hospital/Self Practice)

Name and address of the Organization/ Employer	Category of Organisation (e.g. Factory/Mines/Docks etc.)	Duration		Total Exp in Years
		From dd-mm-yyyy	To dd-mm-yyyy	

12. Experience in Hospital/Self practice after completion of Internship

Name and address of the Hospital/ Clinic	Category of Organisation (Hospital/Clinic)	Duration		Total Exp in Years
		From dd-mm-yyyy	To dd-mm-yyyy	

13. Total experience:

S.No.	Category	Total completed Years
1	MD/MS/Diploma	
2	Against Column 11	
3.	Against Column 12	
Total Years		

14. DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

Sl. No	Document Required	Self-Attested Copie(s) of the Document Attached (YES/NO/Not Applicable)
1.	Date of Birth Proof (Matriculation/10th Standard or equivalent certificate issued by Central/State Board indicating Date of Birth or Birth Certificate issued by the Registrar of Births and Deaths or the Municipal Corporation or any other prescribed authority, whosoever has been empowered under the Registration of Birth and Deaths Act, 1969 to register the birth of a child born in India	
2.	AADHAAR CARD of the applicant	
3.	MBBS Degree (or Equivalent) certificate awarded by the University/Medical Institute.	
4.	Internship Completion Certificate	
5.	MBBS (or Equivalent) Professional Registration Certificate as per NMC/MCI/ State Medical Council:	
6.	Experience certificates from organization/employers of Factory/Mines/Dock Works/ Construction Work/Plantation Work etc.	
7.	Experience certificates from organization/employers of the establishment other than Factory/Mines/Dock Works/ Construction Work/Plantation Work	
8.	Self-Practice certificate as experience (ANNEXURE-I)	
9.	Documents in support Post Graduate Medical Degree (MD/MS/DNB)/Post Graduate Medical Diploma / Any Other NMC or MCI Recognised Post Graduate Medical Qualification/ Equivalent Post Graduate Medical Qualification	
10.	In respect of equivalent Post Graduate Medical Qualification, if a candidate is claiming a particular qualification as equivalent to NMC/MCI recognized post graduate medical qualification, then the candidate is required to produce copy of order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise it will not be considered as recognized post graduate medical qualification.	

If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.

Appointment letter/Pay slip/offer letter/resignation or termination letter/extension letter will not be accepted as Experience Certificate.

Declaration of the applicant

I,....., S/o or D/o..... hereby declare that the information furnished in this application is true and correct to my knowledge and that no material information has been suppressed by me. I also understand that my candidature/admission will stand cancelled at admission or during the Course, in the event of any information being found incorrect/false/ fabricated/tampered/misleading. While pursuing the 3 months training programme in Industrial Health (AFIH), if found involved in any misconduct/misbehavior during the study period, I will abide by the decision taken by the Regional Labour Institute, Chennai, including dismissal from the Course. I also declare that my name is currently present in the Indian Medical Register and/or State Medical Register of the NMC/MCI/State Medical Council and currently not blacklisted by any authority.

Date & place:

Applicant's Name and signature

(in blue ink only)

The applicants are advised to read the information brochure cum application form very carefully and then fill the application form meticulously as submission of incomplete/false/fabricated/tampered/misleading information may lead to rejection of the application and candidature.

ANNEXURE-I

DECLARATION BY THE CANDIDATE FOR SELF-PRACTICE Only

I,..... S/o or D/o....., hereby
declare that I am/was a private practitioner as registered medical professional, self-practicing/self-practiced
adhering to all the current rules and regulations of medical practice in India at (address with PIN Code)

from (DD/MM/YYYY)_____ to (DD/MM/YYYY)_____.

Place:

Name:

Date:

Signature:

Seal of the Clinic/Nursing
Home/Hospital preferably
with registration/license
number.

Seal of the applicant with
registration Number