



GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
REGIONAL LABOUR INSTITUTE, KOLKATA.
(INDUSTRIAL SAFETY DIVISION)

Training programme on 'Safety in Handling and Storage of Materials' on 28th-30th January 2025

ABOUT THE COURSE

Injuries due to manual & mechanical handling can be hard to prevent, which is why eliminating of the associated risk as possible as important. Tasks and work areas can be planned out to reduce the chance of manual & mechanical handling injuries.

This program is designed to present to employees and employers a summary of the hazards, basic safety procedures & safeguards associated with Safety in Handling and storage of materials.

Employees should be trained in safe Handling and storage of materials and recognize the hazards associated with it and their associated necessary safety precautions.

OBJECTIVE

The objective of this Training programme is to elaborate the concept of Safety in Handling and storage of materials. s. This training program is intended to enable the participants to identify the hazards and assess the associated risks specific to these processes and prioritize them.

COURSE HIGHLIGHT

- National policy on Safety, Health and Environment at workplace.
- Safety in manual handling.
- Safety in Mechanical handling.
- First aid techniques for material handling injuries.
- Safety in Storage & Stacking of materials.
- Safety videos related to material handling.

PARTICIPATION

Safety Managers, Safety Officers, Safety Professionals and Engineers connected with Factories, Construction Site and Port or anyone interested to attend the program.

DATE AND TIMINGS

28th-30th January, 2025
from 10.00 to 1700 hrs.

VENUE

Conference Room of Regional Labour Institute,
Lake Town, Kolkata, WB-700089

ADMINISTRATIVE DETAILS

Institution fee @ Rs 5000/- (Rs Five thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) may be deposited online by using the following steps **after nomination confirmed from Course Coordinator**. Institution fee does not include any refreshment.

Payment procedures:

Log in to <https://bharatkosh.gov.in> / QuickPayment
Ministry: 021 Labour & Employment
Head of Accounts: 023000102000200
Purpose: Training Fee or Course fee of the workshop conducted
Pay & Account Office (PAO): 030263-PAO (DGFASLI), Mumbai
DDO Code: 130269 (Regional Labour Institute, Kolkata).

Remarks: Safety in Handling and Storage of

Materials

NOMINATION

Nomination may be sent by email to the Director (IH), Industrial Hygiene Division, Regional Labour Institute, Kolkata, WB -700089, on or before 20th January, 2025.

Admission to the programme is subject to confirmation from this Institute.

Course Coordinator:

Shri G.Sibananda, Asst. Director (Safety).
Mobile: No - 8953897880

E-mail : ri.kolkata@dglasli.nic.in and gs@dglasli.nic.in

NOMINATION-CUM-REGISTRATION FORM

**Training programme on
“Safety in Handling and storage of materials”
(28th-30th January, 2025)**

AT

REGIONAL LABOUR INSTITUTE, LAKE TOWN, KOLKATA, WB-700089

PARTICIPANT’S DETAILS

Name (Block Letters) :

Designation :

Address for Communication :

Age :

Qualification :

Total Experience :

Mobile No. :

DETAILS OF SPONSORING ORGANIZATION

Name & Address :

Telephone No. / Mobile No. :

E-mail :

Fax No. :

Accommodation : Required / Not Required

PAYMENT DETAILS : **bharatkosh receipt number** **date.**

BELONGS TO :- :

(GEN / SC / ST / OBC / PH / NER*)

*=North Eastern Region

SIGNATURE