



GOVERNMENT OF INDIA

MINISTRY OF LABOUR & EMPLOYMENT

REGIONAL LABOUR INSTITUTE, KOLKATA

Training programme on “Role, Responsibility, Functioning and structure of Safety Committee at the workplace.” from 17th – 19th December, 2024

ABOUT THE COURSE:

As a preventive measure of minimizing the chance of accident to occur in industries and thereby reducing the possibility of injury, loss of material and degradation of the environment, it is necessary to use more systematic methods for identification, evaluation and control of hazards to supplement the existing procedures. The inherent property of material used in the process and processes themselves poses the potential hazard in any hazardous installation and comprehensive Hazard identification, risk assessment and control are needed for effective safety management. Therefore, Regional Labour Institute, Kolkata under DGFASLI is conducting three days training program on “**Role, Responsibility, Functioning and structure of Safety Committee at the workplace.**” for the intended participants to cater to the need of industries, construction sites & ports.

OBJECTIVE:

This program on “Role, Responsibility, Functioning and structure of Safety Committee at the workplace” is designed to equip the delegates to understand the techniques to enable them and to implement measures for improving the working conditions in the factory / port/ construction sites and better compliance with legislative requirement.

COURSE HIGHLIGHT:

- National Policy on Safety, Health & Environment at Work Place.
- Salient features of The Factories Act 1986.
- Role and responsibility of Safety Committee Members & effective participation.
- Hazard – Identification, Reporting & Analysis
- Safety in Material Handling.
- Monitoring & control of physical and chemical hazards in work environment.
- Accident – Reporting, Investigation and Analysis.
- Resolution of Safety Conflicts.

PARTICIPATION:

This program is primarily designed for Executives/ Engineers/Supervisors/Workmen, SHE Officers, Plant Superintendents, Any Officer/ Official managing safety at work place working in Industries, Construction sites and Ports

DATE AND TIMINGS:

17th to 19th December, 2024
from 10.00 am to 05.00 pm.)

VENUE:

Conference Room of Regional Labour Institute, Lake Town, Kolkata, West Bengal-700 089.

ADMINISTRATIVE DETAILS:

After nomination confirmed from Course Coordinator. Institution fee @ Rs 5,000/- (Rupees Five thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) may be deposited online by using the following steps. *Institution fee does not-include any refreshment.*

PAYMENT PROCEDURES:

Log in to

<https://bharatkosh.gov.in>

QuickPayment

Ministry: 021 Labour & Employment

Purpose: Training Fee or Course fee of the Trg. Prog. Conducted.

Pay & Account Office (PAO): 030263- PAO

(DGFASLI), Mumbai

DDO Code: 130269 (Administrative Officer Regional Labour Institute, Kolkata.

Remarks: “03 days training program on “Role, Responsibility, Functioning and structure of Safety Committee at the workplace” from 17.12.2024 to 19.12.2024.

NOMINATION:

Nomination may be sent by E-mail to the Assistant Director (Safety), Regional Labour Institute, Lake-Town, Kolkata- 700 089, on or before 13th Dec, 2024.

Admission to the program is subject to confirmation from this Institute.

Course Coordinator:

Shri Milind Barhate, Assistant Director (Safety)

Mob No. 9757 022 563

Tel. No. 033-2534 2735

E-mail: rli.kolkata@dglasli.nic.in &
mb@dglasli.nic.in

NOMINATION-CUM-REGISTRATION FORM
TRAINING PROGRAMME ON “ROLE, RESPONSIBILITY, FUNCTIONING AND STRUCTURE OF
SAFETY COMMITTEE AT THE WORKPLACE.”

(17th to 19th December, 2024)

AT

REGIONAL LABOUR INSTITUTE, LAKE TOWN, KOLKATA, WEST BENGAL-700 089.

PARTICIPANT’S DETAILS:

Name (Block Letters) :

Designation :

Address for Communication :

Age :

Qualification :

Total Experience :

Mobile No. :

DETAILS OF SPONSORING ORGANIZATION:

Name & Address :

Telephone No. / Mobile No. :

E-mail :

Fax No. :

ACCOMMODATION : Required / Not Required

PAYMENT DETAILS : Bharatkosh Receipt No. & date.

BELONG TO : (GEN / SC/ ST / OBC /EWS/ PH / NER*)

*=North Eastern Region

SIGNATURE OF CANDIDATE