



## व्यावसायिक स्वास्थ्य और सुरक्षा लेखापरीक्षा

### पर प्रशिक्षण कार्यक्रम

## Training Programme on Occupational Health and Safety Audit

September 17<sup>th</sup> – 19<sup>th</sup>, 2024

भारत सरकार

श्रम एवं रोजगार मंत्रालय

कारखाना सलाह

सेवा एवं श्रम संस्थान महानिदेशालय

क्षेत्रीय श्रम संस्थान

फरीदाबाद

(औद्योगिक सुरक्षा विभाग)

(एक आईएसओ 9001:2015 प्रमाणित संस्थान)

GOVERNMENT OF INDIA

MINISTRY OF LABOUR & EMPLOYMENT  
DIRECTORATE GENERAL FACTORY  
ADVICE SERVICE & LABOUR INSTITUTES

REGIONAL LABOUR INSTITUTE  
FARIDABAD

(Industrial Safety Division)  
(An ISO 9001:2015 Certified Institute)

### About DGFASLI and RLI Faridabad

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health (OSH) in factories and docks. It also advises factories on various problems concerning safety, health, efficiency and well - being of the persons at workplaces.

Regional Labour Institute (RLI) at Faridabad is a subordinate office under the DGFASLI and caters to occupational safety and health in factories.

### Programme Preamble

This training programme will elaborate the concept of the OSH Audit which is carried out as per the requirement under IS 14489 and the various Legislative requirements such as the Factories Act, 1948 and the state Factories Rules, Environment (Protection) Act, 1986 and Rules made there under and other applicable Statutes.

This programme aims to facilitate the delegates on the value system of Occupational Safety and Health Audit.

### Objective

The objective of this Workshop is to elaborate the concept of the OHS Audit which is carried out as per the requirement under IS 14489 and the various Legislative requirements such as the Factories Act, 1948 and the state Factories Rules, Environment (Protection) Act, 1986 and Rules made there under and other applicable Statutes. This programme aims to facilitate the delegates on the value system of Occupational Health and Safety Audit.

### Course Highlight

- Overview of the National Policy on Safety, Health and Environment at Workplace
- Introduction to OHS Audit
- Elements of IS 14489:2018
- Audit Methodology
- Questionnaire of the OSH Audit
- Records to be examined
- Gather and Evaluate Audit data
- Audit Findings
- Preparation of Audit Report
- Follow up action
- Case Studies

**Participation:** Safety Managers, Safety Officers, Safety Professionals and Engineers connected with Hazardous Factories, MAH Installations, Construction Site and Port etc.

**Date And Timings:** Three days –17<sup>th</sup> – 19<sup>th</sup> September 2024 from 10.00 to 1700 hrs.

**Venue:** Conference Room (Nalanda), Regional Labour Institute, Sector 47, Faridabad – 121010

### Administrative and Payment Details:

**Institution fee @ Rs 5000/-** (Rs Five thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) may be deposited online by using the following steps **after receiving provisional nomination confirmation from Course Coordinator.**

Institution fee does not include any refreshment/lunch. **Fee once submitted will not be refunded/ adjusted.**

### Payment Procedure:

- ❖ Login to <https://bharatkosh.gov.in>
  - ❖ Quick payment
  - ❖ Ministry: 021 Labour & Employment
  - ❖ Purpose: Training and services fees
  - ❖ Pay & Account Office (PAO): PAO(CLC), New Delhi
  - ❖ DDO Code: 202195 (Regional Labour Institute, Faridabad)
  - ❖ Remarks: **Training on OSH Audit**
- (Note: Bharatkosh receipts without the aforesaid remarks will not be considered for confirmation).

**Accommodation:** Limited number of non-family hostel accommodation, **if available** during the training program, can be provided on twin sharing basis in the hostel of the institute at the prescribed rates.

**Nomination & Registration:** Nomination may be sent by email to the Course Coordinator, Industrial Safety Division, Regional Labour Institute, Sector 47, Faridabad – 121010, **on or before 10<sup>th</sup> September, 2024. Participation to the programme is subject to confirmation from this Institute.**

### Training Coordinator

Shri Amit Gola,  
Asst. Director (Safety)  
Regional Labour Institute  
Sector-47, Faridabad-121 010

Phone: 0129-2985554  
7011162109

Email: [amit.gola@dglasli.nic.in](mailto:amit.gola@dglasli.nic.in)

[rlifaridabad@dglasli.nic.in](mailto:rlifaridabad@dglasli.nic.in)

Website: [www.dglasli.nic.in](http://www.dglasli.nic.in)



**REGIONAL LABOUR INSTITUTE FARIDABAD**  
**DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES**  
Ministry of Labour and Employment, Government of India

**TRAINING PROGRAMME ON**  
**OCCUPATIONAL HEALTH AND SAFETY AUDIT**  
September 17<sup>th</sup> – 19<sup>th</sup>, 2024 (10:00 – 17:00 Hrs)

**Nomination cum Registration Form**

**PARTICIPANT'S DETAILS**

Name (Block Letters) (In Hindi and English both):

Designation :

Address for Communication :

Age :

Qualification :

Total Experience :

Mobile No. and email id :

**BELONGS TO:** (GEN / SC/ ST / OBC / PH)

**DETAILS OF SPONSORING ORGANIZATION (if any)**

Name & Address :

Telephone No. / Mobile No. :

E-mail :

**INSTITUTE/PROGRAMME FEE DETAILS:**

**Bharatkosh Receipt No.**

**Date:**

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)