



GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
REGIONAL LABOUR INSTITUTE, KANPUR
(INDUSTRIAL SAFETY DIVISION)

**Training programme on
“Occupational Health & Safety Audit”
(24th to 26th April, 2024)**

ABOUT THE COURSE

The workshop is very helpful to provide guidelines for verifying the existence and implementation of elements of occupational safety and health system in addition to ascertain the system's ability to achieve the defined safety objectives through establishing, planning, conducting and documenting of audits on occupational safety and health systems at workplace. It is sufficiently general in nature to permit it to be applicable or adaptable to different kinds of organizations. Each organization should develop its own specific procedures for implementing this standard and operational procedures, design guidance, audit programs and a host of other methods.

The programme aims at imparting knowledge on Occupational Safety and Health Audit systems as applicable to Industries.

OBJECTIVE

The objective of this Workshop is to elaborate the concept of the OSH Audit which is carried out as per the requirement under IS 14489 and the various Legislative requirements such as the Factories Act, 1948 and the state Factories Rules, Environment (Protection) Act, 1986 and Rules made there under and other applicable Statutes. This programme aims to facilitate the delegates on the value system of Occupational Safety and Health Audit.

COURSE HIGHLIGHT

- National Policy on Safety Health and Environment at Workplace (NPSHEW)
- Introduction to OHS Audit
- Elements of IS 14489:2018
- Auditing Methodology
- Questionnaire of the OSH Audit
- Statutory Provisions
- Opening and Closing meeting
- Records to be examined.
- Pre and Post Audit Activities
- Gather and Evaluate Audit data
- Audit Findings
- Preparation of Audit Report
- Follow up action
- Case studies

PARTICIPATION

Safety Managers, Safety Officers, Safety Professionals and Engineers connected with Hazardous Factories, MAH Installations, Construction Site and Port or anyone interested to attend the program.

DATE AND TIMINGS

Five days –24th to 26th April, 2024
from 10.00 to 1700 hrs.

VENUE

Conference Room of Regional Labour Institute,
Sarvodaya Nagar, Kanpur, UP-208005

Google Map: https://bit.ly/rli_kanpur

ADMINISTRATIVE DETAILS

Institution fee @ Rs 5000/- (Rs Five thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) may be deposited online by using the following steps **after nomination confirmed from Course Coordinator**. Institution fee does not include any refreshment.

Payment procedures:

Log in to

<https://bharatkosh.gov.in> / Quick

Payment

Ministry: 021 Labour & Employment

Purpose: Training Fee or Course fee of the workshop conducted

Pay & Account Office (PAO): 030263-PAO (DGFASLI), Mumbai

DDO Code: 130270 (Administrative Officer Regional Labour Institute, Kanpur)

Remarks: OHS Audit

ACCOMMODATION:

Limited number of non-family hostel accommodation is available on twin sharing basis in the Hostel of the institute at central government prescribed rate. Allotment will be made on “first come first served” basis.

NOMINATION

Nomination may be sent by email to the Director (Safety) & In-Charge, Industrial Safety Division, Regional Labour Institute, Kanpur, UP -208005, on or before **22nd April, 2024**.

Admission to the programme is subject to confirmation from this Institute.

Course Coordinator:

Shri M. B. Kasulla, Addl. Asst. Director (Safety).

Phone : 0512-2212502

Mobile: No - 9619599512

Website: www.dgfasli.nic.in

E-mail : rli-kanpur@dgfasli.nic.in and
mbk@dgfasli.nic.in

NOMINATION-CUM-REGISTRATION FORM

**Training programme on “Occupational Health & Safety Audit”
(24th to 26th April, 2024)**

AT

REGIONAL LABOUR INSTITUTESARVODAYA NAGAR, KANPUR, UP-208005

PARTICIPANT’S DETAILS

Name (Block Letters) :
Designation :
Address for Communication :
Age :
Qualification :
Total Experience :
Mobile No. :

DETAILS OF SPONSORING ORGANIZATION

Name & Address :
Telephone No. / Mobile No. :
E-mail :
Fax No. :

Accommodation : Required / Not Required

PAYMENT DETAILS : **bharatkosh receipt number** **dtd.**

BELONGS TO :- :

(GEN / SC/ ST / OBC / PH / NER*)

*=North Eastern Region

SIGNATURE