



GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT  
REGIONAL LABOUR INSTITUTE,  
KOLKATA  
(INDUSTRIAL SAFETY DIVISION)

**03 Days Training programme on  
“Safety Audit as per Indian Standard  
14489:2018”  
(04-06, February, 2026)**

#### ABOUT DGFASLI AND RLI KOLKATA

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. Regional Labour Institute (RLI) at Kolkata is a subordinate office under the DGFASLI and caters to occupational safety and health in factories located in Eastern Regions.

#### ABOUT THE COURSE

This programme is very helpful to provide guidelines for verifying the existence and implementation of elements of occupational safety and health system in addition to ascertain the system's ability to achieve the defined safety objectives through establishing, planning, conducting and documenting of audits on occupational safety and health systems at workplace. It is sufficiently general in nature to permit it to be applicable or adaptable to different kinds of organizations.

#### OBJECTIVE

The objective of this programme is to elaborate the concept of the OSH Audit which is carried out as per the requirement under IS 14489 and the various Legislative requirements such as the Factories Act, 1948 and the state Factories Rules, Environment (Protection) Act, 1986 and Rules made there under and other applicable Statutes. This programme aims to facilitate the delegates on the value system of Occupational Safety and Health Audit.

#### COURSE HIGHLIGHT

- National Policy on Safety, Health & Environment at Workplace
- Goal and Objectives of the OSH Audit
- Elements of IS 14489:2018
- Statutory Provisions
- Questionnaire of the OSH Audit
- Opening and Closing meeting
- Auditing Methodology
- Records to be examined
- Pre and Post Audit Activities
- Gather and Evaluate Audit data
- Audit Findings
- Preparation of Audit Report
- Follow up action

#### PARTICIPATION

Safety Professionals, Safety Managers, Safety Officers, and Engineers connected with Factories, MAH Installations, Construction Sites and Major Ports.

#### DATE AND TIMINGS

**04-06, February, 2026**  
(from 10.00 am to 05.00 pm.)

#### VENUE

Regional Labour Institute,  
Lake Town, Kolkata,  
West Bengal -700 089

#### ADMINISTRATIVE AND PAYMENT DETAILS

**Institution fee @ Rs 5000/-** (Rupees Five thousand only) per participant through Bharatkosh portal (<https://bharatkosh.gov.in>) may be deposited online by using the following steps **after nomination confirmed from Course Coordinator**. Institution fee does not include any refreshment.

#### Payment procedures:

Log in to

<https://bharatkosh.gov.in/>

QuickPayment

**Ministry: 021 Labour & Employment**

**Purpose: Training Fee or Course fee of the workshop conducted**

**Pay & Account Office (PAO): 030263- PAO (DGFASLI), Mumbai**

**DDO Code: 130269 (Administrative Officer Regional Labour Institute, Kolkata)**

**Remarks: Safety Audit as per IS 14489**

**(Note: Bharatkosh receipts without the aforesaid remarks will not be considered for confirmation).**

#### NOMINATION

Nomination may be sent by email to the Asstt. Director (Safety), Industrial Safety Division, Regional Labour Institute, Kolkata, WB -700089, on or before **02<sup>nd</sup> February, 2026.**

**Admission to the programme is subject to confirmation from the Course Coordinator.**

#### Course Coordinator:

**Shri. K Durai,**  
**Assistant Director (Safety)**  
**Industrial Safety Division, RLI, Kolkata**

**Mobile No: 9974938764**

**Tel No: 033 – 2534 2735**

**E-mail: [rli.kolkata@dglasli.nic.in](mailto:rli.kolkata@dglasli.nic.in)**

**[kd@dglasli.nic.in](mailto:kd@dglasli.nic.in)**

# **NOMINATION-CUM-REGISTRATION FORM**

**Three Days Training programme on  
“Safety Audit as per Indian Standard 14489:2018”  
(04-06, February, 2026)**

AT

**REGIONAL LABOUR INSTITUTE, LAKE TOWN, KOLKATA, WB-700 089**

## **PARTICIPANT’S DETAILS**

Name (Block Letters) :  
Designation :  
Address for Communication :  
Age :  
Qualification :  
Total Experience :  
Mobile No. :

## **DETAILS OF SPONSORING ORGANIZATION**

Name & Address :  
Telephone No. / Mobile No. :  
E-mail :  
Fax No. :

**Accommodation** : Required / Not Required

**PAYMENT DETAILS** : **bharatkosh receipt number** **date.**

**BELONGS TO :-** :

(GEN / SC/ ST / OBC / PH / NER\*)

\*=North Eastern Region

SIGNATURE



भारत सरकार

श्रम मंत्रालय

क्षेत्रीय श्रम संस्थान, कोलकाता

(औद्योगिक सुरक्षा प्रभाग)

**03 Days Training programme on  
“Safety Audit as per Indian Standard  
14489:2018”  
(04-06, February, 2026)**

### DGFASLI और RLI KOLKATA के बारे में

DGFASLI is an attached office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating national policies on occupational safety and health in factories and docks. Regional Labour Institute (RLI) at Kolkata is a subordinate office under the DGFASLI and caters to occupational safety and health in factories located in Eastern Regions.

### पाठ्यक्रम के बारे में

This programme is very helpful to provide guidelines for verifying the existence and implementation of elements of occupational safety and health system in addition to ascertain the system's ability to achieve the defined safety objectives through establishing, planning, conducting and documenting of audits on occupational safety and health systems at workplace. It is sufficiently general in nature to permit it to be applicable or adaptable to different kinds of organizations.

### उद्देश्य

The objective of this programme is to elaborate the concept of the OSH Audit which is carried out as per the requirement under IS 14489 and the various Legislative requirements such as the Factories Act, 1948 and the state Factories Rules, Environment (Protection) Act, 1986 and Rules made there under and other applicable Statutes. This programme aims to facilitate the delegates on the value system of Occupational Safety and Health Audit.

### पाठ्यक्रम की मुख्य बात

- National Policy on Safety, Health & Environment at Workplace
- Goal and Objectives of the OSH Audit
- Elements of IS 14489:2018
- Statutory Provisions
- Questionnaire of the OSH Audit
- Opening and Closing meeting
- Auditing Methodology
- Records to be examined
- Pre and Post Audit Activities
- Gather and Evaluate Audit data
- Audit Findings
- Preparation of Audit Report
- Follow up action

### भागीदारी

Safety Professionals, Safety Managers, Safety Officers, and Engineers connected with Factories, MAH Installations, Construction Sites and Major Ports.

### दिनांक और समय

**04-06, February, 2026**  
(from 10.00 am to 05.00 pm.)

### कार्यक्रम का स्थान

Regional Labour Institute,  
Lake Town, Kolkata,  
West Bengal -700 089

### प्रशासनिक और भुगतान विवरण

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**Ministry: 021 Labour & Employment**

**Purpose: Training Fee or Course fee of the workshop conducted**

**Pay & Account Office (PAO): 030263- PAO**

**(DGFASLI), Mumbai**

**DDO Code: 130269 (Administrative Officer Regional Labour Institute, Kolkata)**

**Remarks: Safety Audit as per IS 14489**

**(Note: Bharatkosh receipts without the aforesaid remarks will not be considered for confirmation).**

### नामांकन

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**Admission to the programme is subject to confirmation from the Course Coordinator.**

### Course Coordinator:

**Shri. K Durai,**  
**Assistant Director (Safety)**  
**Industrial Safety Division, RLI, Kolkata**  
**Mobile No: 9974938764**  
**Tel No: 033 – 2534 2735**

**E-mail: [rli.kolkata@dglasli.nic.in](mailto:rli.kolkata@dglasli.nic.in)**  
**[kd@dglasli.nic.in](mailto:kd@dglasli.nic.in)**

# **NOMINATION-CUM-REGISTRATION FORM**

## **नामांकन-सह-पंजीकरण रूप**

**प्रशिक्षण कार्यक्रम**

**“Safety Audit as per Indian Standard 14489:2018”**

**(04-06, February, 2026)**

AT

**REGIONAL LABOUR INSTITUTE, LAKE TOWN, KOLKATA, WB-700 089**

**क्षेत्रीय श्रम संस्थान, लेक टाउन, कोलकाता, WB-700 089**

### **प्रतिभागी का विवरण**

Name (Block Letters) :  
Designation :  
Address for Communication :  
Age :  
Qualification :  
Total Experience :  
Mobile No. :

### **प्रायोजक संगठन का विवरण**

Name & Address :  
Telephone No. / Mobile No. :  
E-mail :  
Fax No. :

**Accommodation** : Required / Not Required

**PAYMENT DETAILS** : **bharatkosh receipt number** **date.**

**BELONGS TO :-** :

(GEN / SC/ ST / OBC / PH / NER\*)

\*=North Eastern Region

SIGNATURE  
हस्ताक्षर